



Standard - 11

Time Allowed: 3.00 Hours **EMPLOYABILITY SKILL**

Maximum Marks: 70

PART - I

Answer all the questions. From all the given answers choose the best: 15×1=15

- 1) Hard skills are related to ____ knowledge
 - a) Feelings
 - b) Emotions
 - c) Technical
 - d) Employable
- 2) Internet resources that are useful in online learning is ____
 - a) Youtube
 - b) Khan Academy
 - c) Courseara
 - d) All the above
- 3) A ____ is someone to look upto based on your career values or aspiration
 - a) Journalist
 - b) Facilitator
 - c) Student
 - d) Role model
- 4) Excuse me, ____ to the nearest metro, please?
 - a) how can I get
 - b) where is
 - c) how I can get
 - d) none of the above
- 5) Pick the odd one out
 - a) happy
 - b) healthy
 - c) sad
 - d) anger
- 6) Waiter ____? Customer: Yes, Please
 - a) Can you help me
 - b) May I come in
 - c) Can I help you
 - d) none of the above
- 7) Which one of the following is a barrier to speaking?
 - a) confidence
 - b) nervousness
 - c) calmness
 - d) friendliness
- 8) In face to face communication, body language accounts for ____
 - a) 7%
 - b) 38%
 - c) 55%
 - d) 100%
- 9) Gesture 'Quick tilt head' shows
 - a) boredom
 - b) confidence
 - c) interest
 - d) friendliness
- 10) In MS excel, to insert a formula in a cell, we must begin the entry with an operator
 - a) =
 - b) @
 - c) #
 - d) *
- 11) Write a shortcut key for the 'copy' command.
 - a) Ctrl+C
 - b) Ctrl+V
 - c) Ctrl+X
 - d) Ctrl+A
- 12) Which is the right term for a presentation page?
 - a) Chart
 - b) Slides
 - c) Clipport
 - d) Image
- 13) In economic growth, role of an entrepreneur is to ____
 - a) generate unemployment
 - b) stagnate standard of living
 - c) improve per capita income
 - d) unbalance the regional development
- 14) In 'SWOT' analysis, 'S' stand for ____
 - a) Success
 - b) Strength
 - c) Survey
 - d) Service
- 15) MSME stands for ____
 - a) Micro Scale and Medium Enterprises
 - b) Macro, Small and Medium Enterprises
 - c) Micro, Small and Medium Enterprises
 - d) Minor, Small and Medium Enterprise
- 16) GDP is calculated in ____ basis
 - a) Monthly
 - b) 6 Montsh once
 - c) Annually
 - d) 5 years once
- 17) To minimize the harm caused by stress, a change in ____
 - a) Mindset
 - b) Behaviour
 - c) Habits
 - d) all the above
- 18) What are the 4A's to cope with stress
 - a) Avoid, Alter, Adapt and Accept
 - b) Angre, Analyse, Accept and Adapt
 - c) Avoid, Alter, Associate adn Argue
 - d) None of the above
- 19) ____ violence occurs when someone uses threats and causes fear in an individual to gain control
 - a) Neglect
 - b) Cultural
 - c) Emotional
 - d) Psychological
- 20) ____ refers to the physical differences between people who are male, female, or intersex
 - a) Gender
 - b) Male
 - c) Sex
 - d) Female
- 21) ____ an act of physical force that causes or is intended to cause harm
 - a) Violence
 - b) Discrimination
 - c) Harassment
 - d) None of the above

Ts11ES

2

- 22) Choose the correct full form of NEFT
 a) National Electrical Fund Transfer b) Natioal Electronic Fund Transfer
 a) Nationwide Electronic Fund Transact d) None of the above
- 23) For money withdrawal, a cheque must have
 a) Signature of Recipient b) PAN card no of account holder
 c) Signature of account holder d) None of the above
- 24) World of Work is the world of the ____
 a) Job b) Career c) Workplace d) Occupation
- 25) The success in a job interview depends, a great deal on how you ____ for it
 a) Prepare b) Perform c) Practice d) all the above
- 26) Wi-Fi stands for ____
 a) Wireless Fidelity b) Wireless Frequency c) Wired Fidelity
 d) Wireless Files
- 27) Mobile communication technology used in 2021 is ____
 a) 4G b) 3G c) 5G d) Both A and C
- 28) In face to face communication, body language accounts for ____
 a) 7% b) 38% c) 55% d) 100%
- 29) RBI stands for ____
 a) Reserve Bank of India b) Recent Bank of India
 c) Reserve Bang of India d) Record Book of India
- 30) A ____ is your first mode of introduction to your prospective employer
 a) Resume b) Cover Letter c) Application d) None of the above

II. Answer any 5 questions.**2×5=10**

- 31) How can a person inherit hard skills?
 32) What is mobile phone?
 33) Define email.
 34) What is entrepreneurship?
 35) What is Team Work?
 36) Define Currency.
 37) Define resume.

SIVAKUMAR, M,
 Sri Ramo matric HSS,
 Vallam- 627809
 Tenkasi District.

III. Answer any 5 quesitons:**3×5=15**

- 38) Differentiate classroom learning and self-learning.
 39) Convert the Active voice in to Passive voice
 a) I Purchased a bag b) I also bought a few thing
 40) Differentiate - RAM and ROM
 41) Mention some purpose of advertisement.
 42) List some importance of time management.
 43) Describe cheque in two or three lines.
 44) What do you understand about MS word?

IV. Answer all the questions:**5×3=15**

- 45) a) What are the factors you will consider before choosing a career?
(OR)
 b) Write the comparative and superlative forms of the adjectives given below.
 i) Intelligent ii) Bad iii) Busy iv) Fat
 v) Lazy vi) Helpful vii) Good viii) Far
- 46) a) List out the trait of a good role model.
(OR)
 b) Classify stress and explain which is manageable and not, Give examples for the same.
- 47) a) Describe ATM and its purpose.
(OR)
 b) Lsit out the mobile phone pros and cons.
