

FIRST REVISION TEST 2022-23

EMPLOYABILITY SKILLS

STD-11

PART –A

Marks:70

Time :3.00 hrs

Choose the correct Answer the following questions

30x1=30

1. Employability skills are those that are needed by an individual to be \_\_\_\_\_  
A) employable                      B) Sustainable                      C) Qualified D)Energetic
2. Self-learning is a \_\_\_\_\_ effort.  
A) Teachers                      B) Group                      C) Individual D)Team
- 3.Hi I m Anitha But you can call me Ani What is Ani doing?  
A)calling      B)Greeting herself      C) Intrducing herself      D.welcome
- 4.Excuse me-----to the nearest metro please?  
A)How can I get      B)where is      C) how I can get      D)how do I
- 5.pick the odd one out  
A) Happy      B) Healthy                      C) sad      D) anger
- 6.If you are giving instructions , you need to do a few things /Which one of the following is Right?  
a. Ensure that you give them slowly and clearly b. check that the listener has understood your instructions  
c. Both above a and b are correct                      d. Both a and b are not correct
7. Communication that involves exchanging information without use of words is called.....  
A. Verbal communication                      B. Non verbal communication  
C. Written communication                      D. Pictorial communication
8. In face to face communication, body language accounts for.....  
A. 7%                      B. 38%  
C. 55%                      D. 100%
9. 1 bit =  
A. 2 bits                      B.4 bits                      C. 8 bits                      D.16 bits
2. In MS excel, collection of worksheets is known as \_\_\_\_\_  
e A. Worksheet      B. Work book      C. Excl book      D .Sheet
11. The expansion of RAM is  
A. Read Octet Machine  
B. Random Access Memory  
C. Read Access Memory  
D. Read Access Machine

12.CPU stands for \_\_\_\_\_

A. Central Programming Unit

B. Central Processing Unit

C. Central Planning Unit

D. Central Progress Unit

13.For short distance, which network type should be used?

A. LAN B.WAN C.MAN D.CAN

14. In economic growth, role of an entrepreneur is to .....

A. generate unemployment

B. stagnate standard of living

C. improve per capita income

D. unbalance the regional development

15.MSME stands for .....

A. Micro, Scale and Medium Enterprises

B. Macro, Small and Medium Enterprise

C. *Micro, Small and Medium Enterprise*

D. *Micro,sand and main Entership*

16. The second stage of problem solving is \_\_\_\_\_

A) Brainstorm solutions

B) pick a solution

C) Implement the solution

D) Define the problem

17. To minimize the harm caused by stress, a change in \_\_\_\_\_ is needed

A) Mindset

B) Behavior

C) Habits

D) All of the above

18. People make meaning of the world they live-in, by studying \_\_\_\_\_

A) Engineering

B) Human Behavior

C) Science

D) None of the above

19. \_\_\_\_\_ is the unfair or favorable treatment of people and groups based on characteristics

such as race, gender, age or sexual orientation

A) Discrimination

B) Favoritism

C) Bias

D) None of the above

20. \_\_\_\_\_ refers to the physical differences between people who are male, female, or intersex

A) Gender

B) Male

C) Sex

D) Female

21.The communication channels through which we disseminate news, music, movies, education, promotional messages and other data is called \_\_\_\_\_

A) Media

B) TV

C) Radio

D) Internet

22. \_\_\_\_\_ an act of physical force that causes or is intended to cause harm

A) Violence

B) Discrimination

C) Harassment

D) None of the above

23.In barter system, humans used to transact with the help of

A) Money

B) Card

C) Goods

D) cheque

24. Which of the following account types is opened by business owners to meet their requirement for an unlimited number of cash deposits and withdrawals?

5.

- A) Savings Account      B) Current Account      C) Fixed Deposit      D) PanCard

25. For money withdrawal, a cheque must have

- A) Signature of Recipient      B) PAN card no. of account holder      C) Account holder Signature      D) Id card

26. Choose the correct full form of NEFT

- A. National Electrical Fund Transfer  
B. National Electronic Funds Transfer  
C. Nationwide Electronic Fund Transact  
D. National Engery Fund transfer

27. World of Work is the world of the \_\_\_\_\_

- A) Job      B) Career      C) Workplace      D) Occupation

28. A \_\_\_\_\_ is your first mode of introduction to your prospective employer

- A) Resume      B) Cover Letter      C) Application      D) None of the above

29. The success in a job interview depends a great deal on how you \_\_\_\_\_ for it

- A) Prepare      B) Perform      C) Practice      D) All the above

30. SMART stands for Specific, \_\_\_\_\_, Achievable, Realistic and Time-based

- A) Material      B) Measurable      C) Moving      D) Moderate

### PART-B

Write any Five the following questions

5x2=10

31. Define Employability Skills

32. Rearrange the words to form correct sentences.

- a. my father minutes is watch five yours than  
b. we at the movie are leaving for one

33. What is communication?

34. What do you understand about computers?

35. Who is an entrepreneur?

36. Define attitude.

37.What are the five steps for Decision Making?

38.Differentiate between Job and Career.

**PART-C**

Write any Five the following questions

5x3=15

39.List the set of skills introduced in Employability skills.

40.What is your favourite app to watch movies? Explain why you like the app the most

41. Explain the barriers for effective communication.

42. List out some examples of good and bad attitudes. Why is it necessary to recognize them? Good attitude:

43.Explain the steps involved in problem solving?

44.Write a report on your understanding of the surroundings of your school and highlight your learnings.

45. If you have gone to the bank, you might have come across various terms some of which you might understand and may not understand

46.What is the World of Work and why is it important to study?

**PART-D**

Write any Three the following questions

3x5=15

47.If you want to become a self learner, What procedure you must follow and what resources you need, Mention them.

(or)

Explain the steps involved in creating an Electronic Mail.

48.List the advantages of entrepreneurship. Advantages of Being an Entrepreneur

.(OR)

Explain the 4 strategies used for evaluating stress

49.Explain the various modes of Digital Payment.

(OR)

Set Goals for your career by using the SMART method.