

Tsi11ES

Tenkasi District Common Examinations
First Revision Test - January 2023



01-02-2023

Standard 11EMPLOYABILITY SKILLS

Time Allowed: 3.00 Hours

Maximum Marks: 70

i) Answer all the questions.

30×1=30

ii) From all the given answer choose the best option.

- 1) Future of work is influenced by rapid change in _____.
 a) Skills b) Network c) Communication d) Technology
- 2) Self-learning is a _____ effort.
 a) Teachers b) Group c) Individual d) Team
- 3) BBC Bitesize is a _____ tool.
 a) Book b) Video c) Lecture d) Quiz
- 4) **Business people often greet one another with**
 a) A hug b) A high five
 c) A handshake d) None of the above
- 5) **It is too late to go shopping. The shops are only open _____ 9.00 p.m. They will be closed _____ now.**
 a) by, until b) until, by c) by, by d) on, by
- 6) **If you are giving instructions, you need to do a few things. Which one of the following is right?**
 a) Ensure that you give them slowly
 b) Check that the listener has understood your instructions
 c) Both a and b are correct
 d) None of the above
- 7) Recording oneself speak in a smartphone can be useful for
 a) Looking at it whenever you are free
 b) Showing to friends
 c) Assessing strengths and weaknesses in one's communication
 d) Posting it on facebook
- 8) An angry person's body language will be
 a) Calm and composed b) Friendly and smiling
 c) Nervous and aggressive d) Relaxed and soothing
- 9) Which of the following are Email services?
 a) Google.com b) Hotstar.com
 c) Cartoon Network d) Hotcrossmail.com
- 10) 1 byte = _____.
 a) 2 bits b) 4 bits c) 8 bits d) 16 bits
- 11) In excel, the intersection of a row and column is called a
 a) Cell b) Label c) Square d) Worksheet
- 12) The expansion of ROM is
 a) Read Octet Machine b) Read Only Memory
 c) Random Only Memory d) Rewrite Octet Machine
- 13) In an entrepreneurial mindset, not giving up means _____.
 a) Self awareness b) Self belief c) Independence d) Grit
- 14) Which one is an indirect promotion technique?
 a) Publicity b) Advertisement
 c) Display & Models d) Public relation
- 15) Take _____ of everyday to plan for the entire day in time management.
 a) First 30 min b) Last 30 min c) First 3 hours d) Last 3 hours
- 16) _____ is the first step towards personal growth.
 a) Attitude b) Time management
 c) Self-awareness d) Reflection
- 17) A _____ is a type of opinion against a person, event, situation, or group.
 a) Discrimination b) Gender c) Bias d) None of the above

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- 18) The communication channels through which we disseminate news, music, movies, education, promotional messages and other data is called _____.
- a) Media b) TV c) Radio d) Internet
- 19) _____ Violence occurs when someone uses threats and causes fear in an individual to gain control.
- a) Neglect b) Cultural c) Emotional d) Psychological
- 20) In barter system, humans used to transact with the help of _____.
- a) Money b) Card c) Goods d) None of the above
- 21) Choose the correct benefit of ATM.
- a) Increased convenience b) Increased time taken
c) Increased risk of security d) None of the above
- 22) Which of the following account types is opened by business owners to meet their requirement for an unlimited number of cash deposits and withdrawals?
- a) Savins Account b) Curren Account
c) Fixed Deposit d) None of the above
- 23) SMART stands for Specific, _____, Achievable, Realistic and Time-based.
- a) Material b) Measurable c) Moving d) Moderate
- 24) _____ is the most popular mode used to select employees for an organization.
- a) Interview b) Recommendation c) Reference d) None of the above
- 25) _____ of Resume helps to overcome the faults.
- a) Review b) Reject c) Publish d) All the above
- 26) In MS excel, collection of worksheet is known as _____.
- a) Worksheet b) Workbook c) Excel book d) Sheet book
- 27) As compared to an entrepreneur, manager _____.
- a) is a owner b) has certain & fixed salary
c) assume risk & uncertainty d) has a motive to start a venture
- 28) The second stage of problem solving is _____.
- a) Brainstorm solutions b) Pick a solution
c) Implement the solution d) Define the problem
- 29) Which one is not a storage device?
- a) Printer b) Video tape c) USB flash drive d) Memory
- 30) A first reason for _____ is being a misfit to the role.
- a) Acceptance b) Employment c) Rejection d) None of the above

II. Answer any 5 questions:**5×2=10**

- 31) Who is a role model?
32) What do you mean by conflict?
33) What is the Internet?
34) What is collaboration?
35) List the types of bank accounts.
36) What do you mean by job rejections?
37) Write short notes on DIC.

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III. Answer any 5 questions:**5×3=15**

- 38) What are personal skills? How is it classified and in what attributes are they related to an individual?
39) **Rearrange the words to form correct sentences:**
a) my faster minutes is watch five yours than
b) we at the movie are leaving for one
40) Explain the role of teamwork in work place.
41) What is a hard disk?
42) Define investment.
43) Define different types of media.
44) How does UPI ID differ from BHIM?

IV. Answer all the questions:**3×5=15**

- 45) A) What are the factors you will consider before choosing a career? (OR)
B) Differentiate constructive and destructive criticism.
46) A) Define the internet. Mention their types. (OR)
B) What is the difference between manufacturing and trading business activities?
47) A) List any 3 Mobile payment Apps which used effectively by the people. (OR)
B) Relate the term violence with suitable examples.