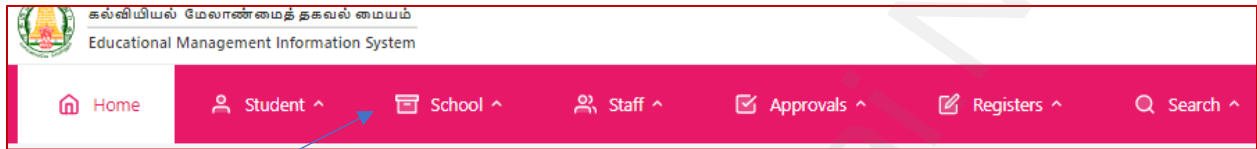## THANJAVUR DISTRICT- SAMAGRA SHIKSHA

## HOW TO UPDATE THE NS-NOP IN EMIS PORTAL
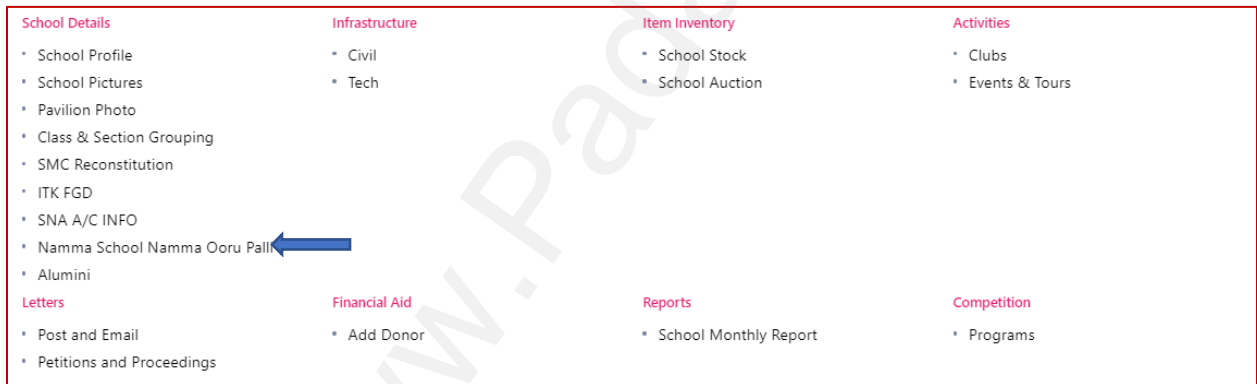
## USING SCHOOL LOGIN

## USER NAME AND PASSOWORD

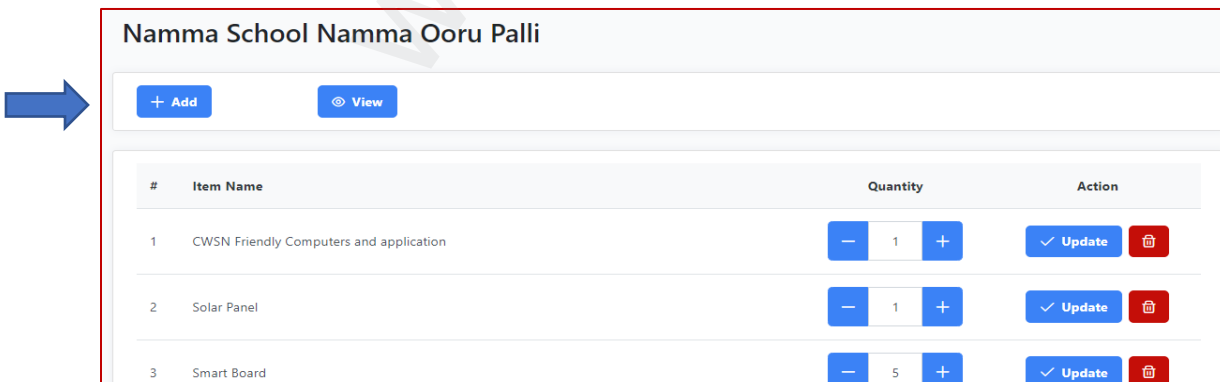### STEP :1



### STEP 2:



### STEP 3: CLICK Namma school Namma ooru palli

**STEP 4:** Select the Needed category, Sub-category, Item & Quantity



**STEP 5:** Click 'Submit'



**\*NOTE:** *Already a few items would be visible in the page. Do not worry about it and kindly fill your needs. It is mandatory for all the schools to select the needs.*