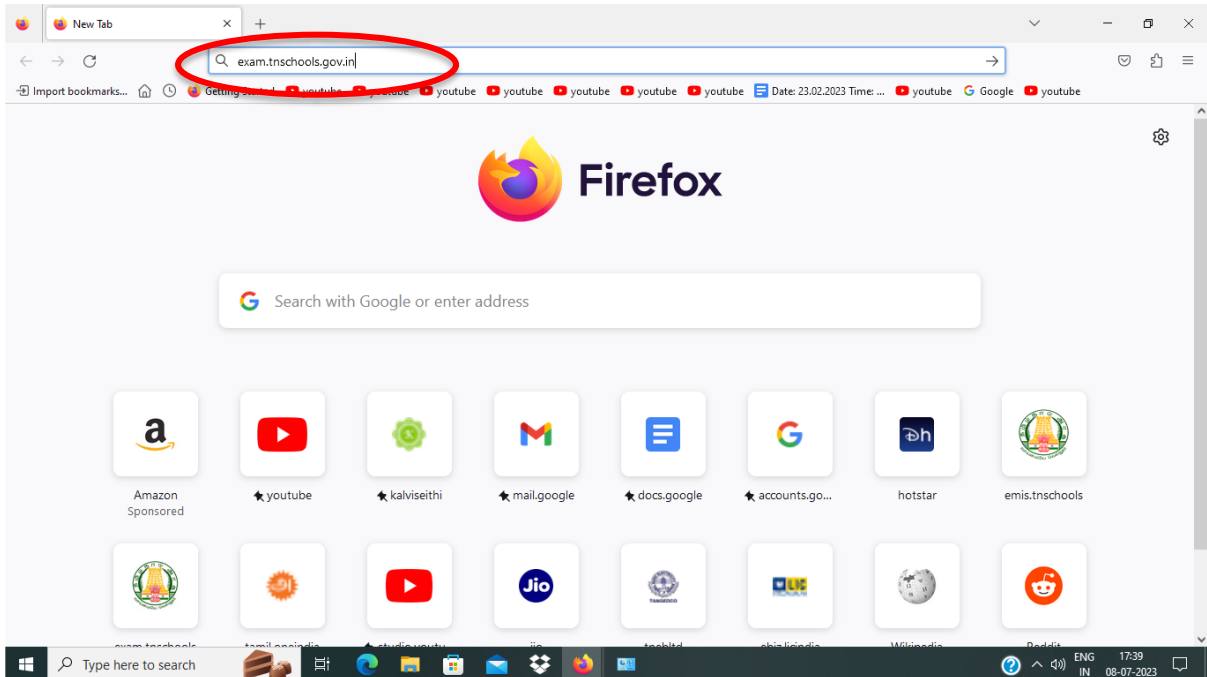
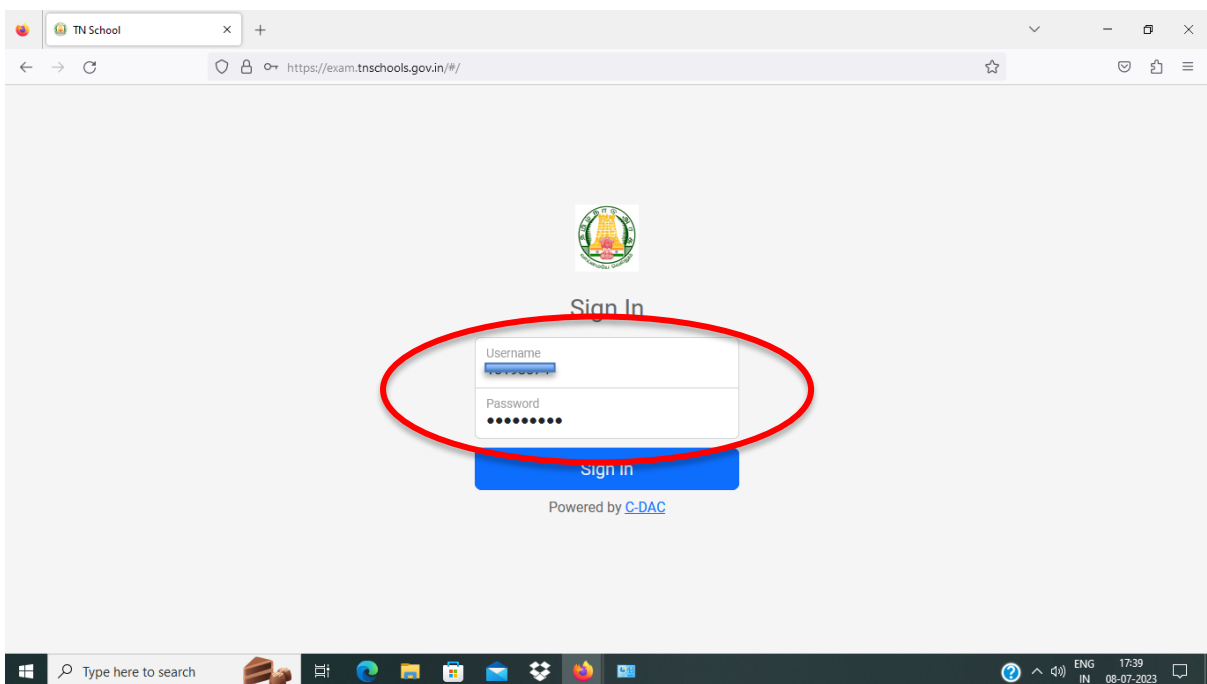


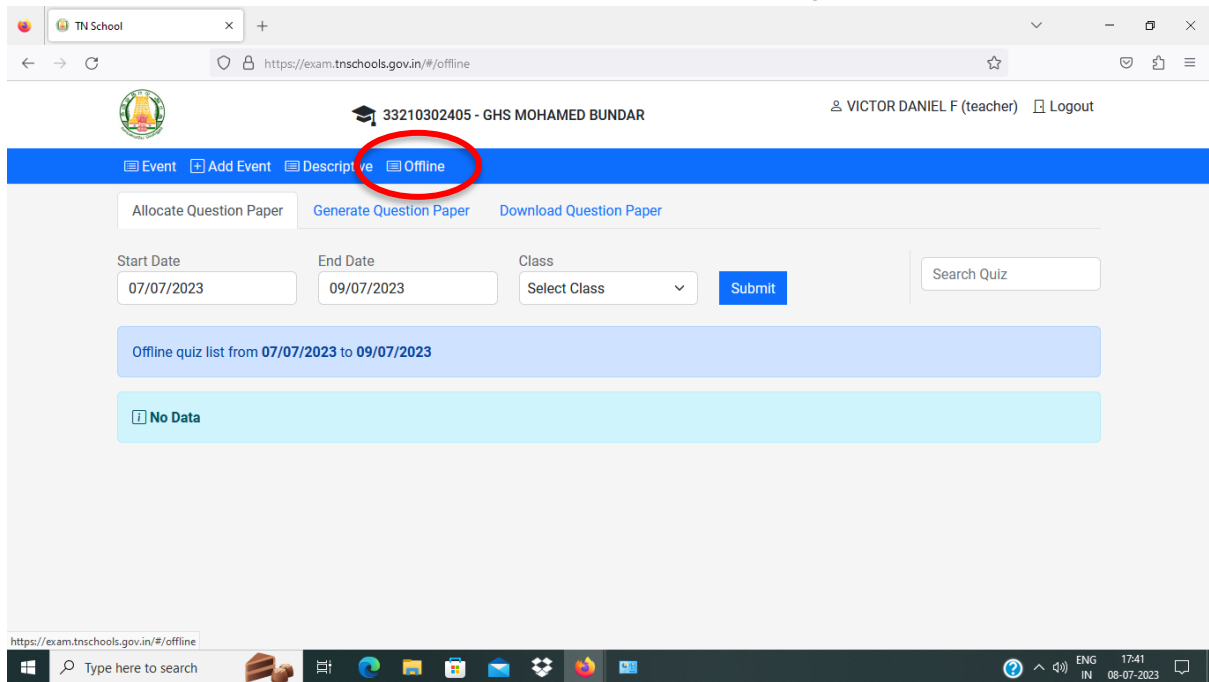
# Department of Education – Thanjavur District Guide to 'Allocate Question Paper' for the Assessment



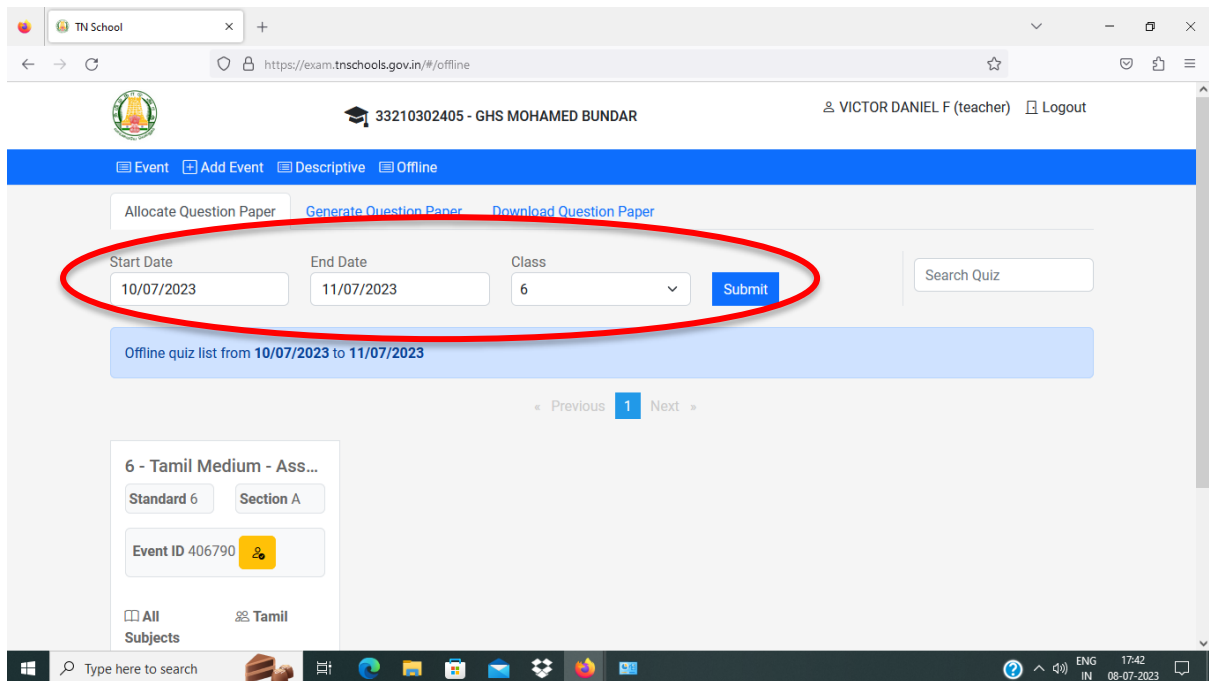
1. Open your Browser
2. Enter 'exam.tnschools.gov.in' in the search box and click 'enter'



3. Enter your Teacher ID in 'Username'
4. Enter your Password in 'Password' and 'Sign in'

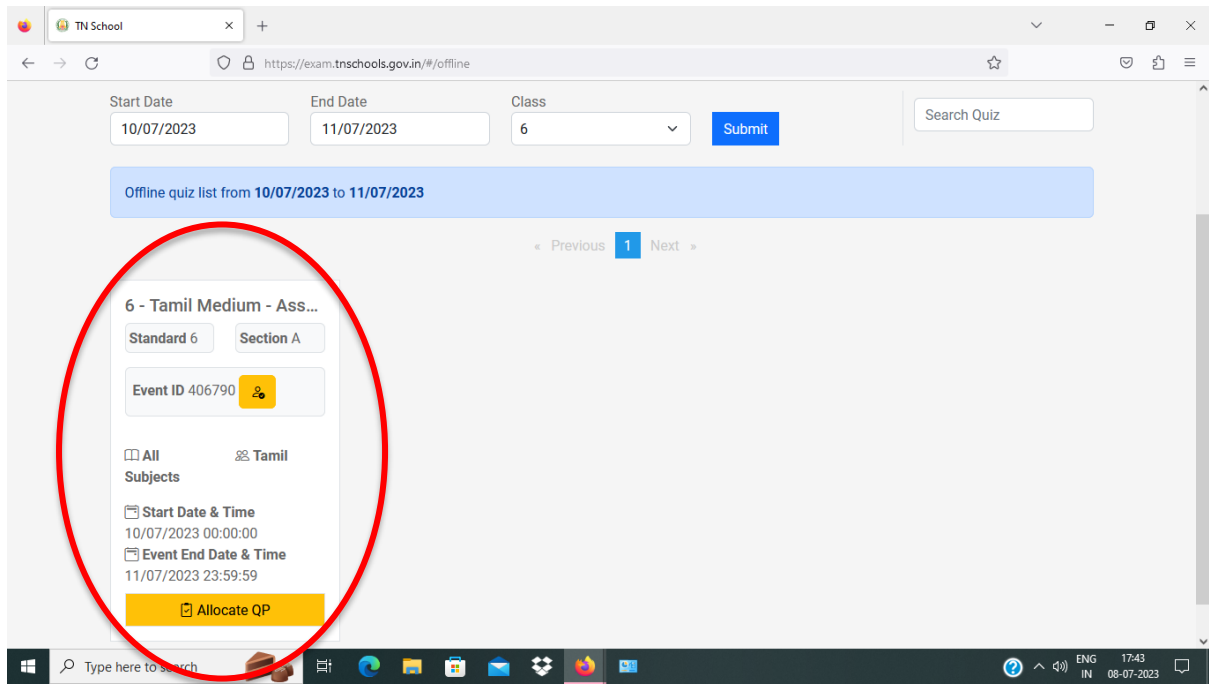


5. Choose 'Offline'

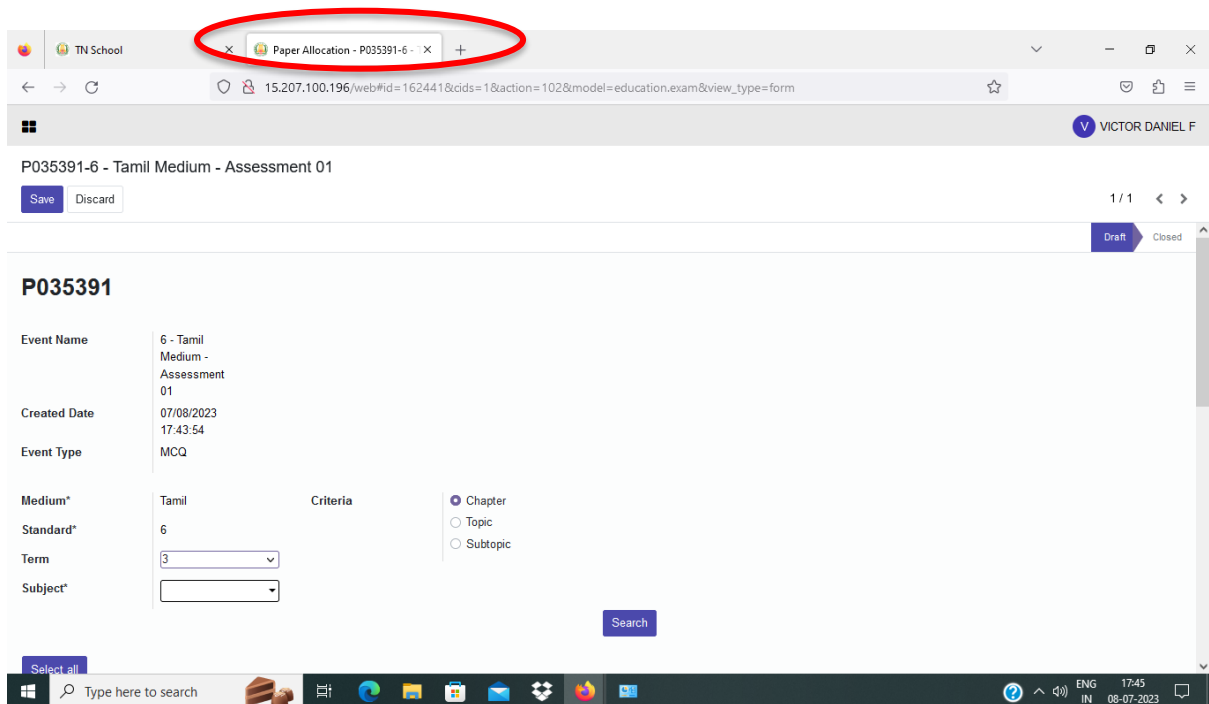


6. Choose the 'Start Date' from the 'Pop-up box'  
**Note: Follow the 'Schedule Chart' sent by Education Department - Assessment cell.**
7. Choose the 'End Date'

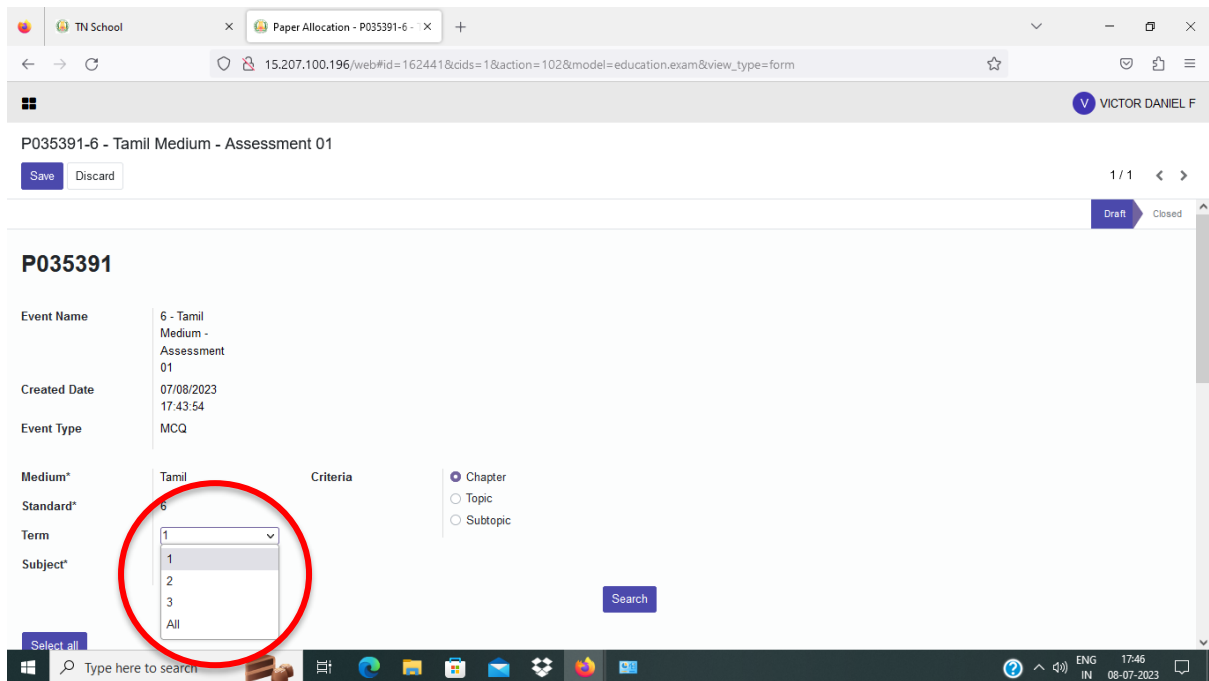
## 8. Choose the 'Class' and 'Submit'



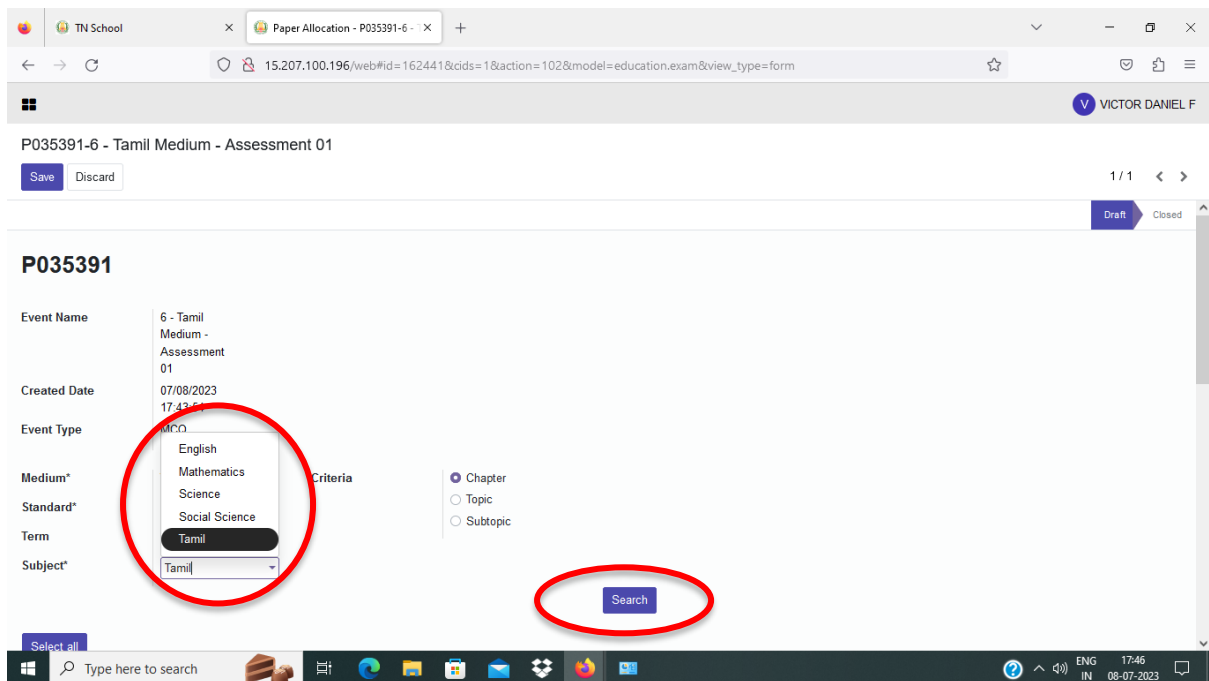
Note: Your Event will appear on the screen  
9. Click on the Yellow colour 'Allocate QP' box



Note: A 'New Tab' will open



10. Change the 'Term' to '1' (For 6<sup>th</sup> and 7<sup>th</sup> standard only)



11. Select the 'Subject' by clicking the arrow mark with in the box.

12. Press 'Search' button

P035391-6 - Tamil Medium - Assessment 01

Save Discard 1 / 1 < >

Medium\* Tamil Criteria  Chapter  Subtopic Chapter மொழி/தமிழ்த்தே - Topic கலை பலித்தது

Standard\* 6

Term 1

Subject\* Tamil

Select all

Question

Criteria	Name	Chapter	Question Count
<input checked="" type="checkbox"/>	Subtopic பேசுதல்	மொழி/தமிழ்த்தே	2
<input checked="" type="checkbox"/>	Subtopic எழுத்துதல்	மொழி/தமிழ்த்தே	4

Create

13. Select the Topic by checking the Radio button.
14. Press the 'Create' button

P035391-6 - Tamil Medium - Assessment 01

Save Discard 1 / 1 < >

Create

Chapters Questions selected

Subject Summary

Delete Group

Group Number	Group Description	Available questions	Questions to insert	Group Section (Optional)
<input type="checkbox"/> 1	Tamil_6	16	6	

Create Version

**Note:** A new table will appear below with the Subject, Available questions and Questions to insert.

15. Change the 'Questions to insert' to '6'
16. Go to the top and select the next subject.

15.207.100.196/web#id=162441&cids=1&action=102&model=education.exam&view\_type=form

P035391-6 - Tamil Medium - Assessment 01

Save Discard 1 / 1 < >

P035391

Event Name 6 - Tamil Medium - Assessment 01

Created Date 07/08/2023 17:43:54

Event Type MCQ

Medium\* Tamil Criteria  Chapter  Topic  Subtopic Chapter மொழிதமிழ்த்தே - Topic இன்பத்தமிழ்

Standard\* 6

Term 1

Subject\* Tamil English Mathematics Science Social Science Tamil

Select all Search

Question	Criteria	Name	Chapter	Question Count
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17. Select the next 'Subject' and press 'Search'

15.207.100.196/web#id=162441&cids=1&action=102&model=education.exam&view\_type=form

P035391-6 - Tamil Medium - Assessment 01

Save Discard 1 / 1 < >

Select all

Search

Question

Criteria	Name	Chapter	Question Count
<input type="checkbox"/>	Chapter A Visitor from Distant Lands		62
<input type="checkbox"/>	Chapter I Dream of Spices		12
<input type="checkbox"/>	Chapter Owlie		10
<input checked="" type="checkbox"/>	Chapter Sea Turtles		22
<input type="checkbox"/>	Chapter Spices of India		55
<input type="checkbox"/>	Chapter The Apple Tree and the Farmer		13
<input type="checkbox"/>	Chapter The Crocodile		26
<input type="checkbox"/>	Chapter Trees		12
<input type="checkbox"/>	Chapter When the Trees Walked		40

Create

Chapters Questions selected

18. Select the Topic by clicking the Radio button and press 'Create'

P035391-6 - Tamil Medium - Assessment 01

Save Discard 1 / 1 < >

Create

Chapters Questions selected

Subject Summary

Delete Group

	Group Number	Group Description	Available questions	Questions to insert	Group Section (Optional)
<input type="checkbox"/>	1	Tamil_6	16	6	
<input type="checkbox"/>	2	English_6	22	5	

Create Version

19. The next Subject will appear in the table below.
20. Remember to change the 'Questions to insert' to 6
21. Repeat the steps 16 to 20 until you complete all the 5 Subjects.

P035391-6 - Tamil Medium - Assessment 01

Save Discard 1 / 1 < >

Create

Chapters Questions selected

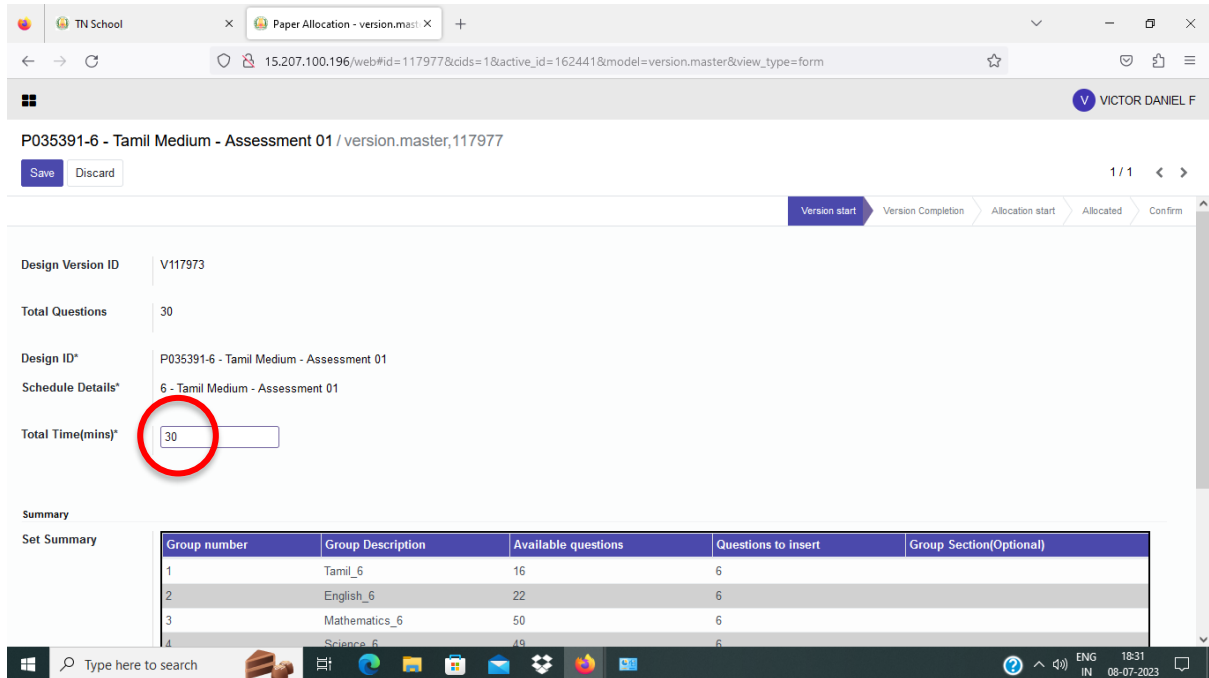
Subject Summary

Delete Group

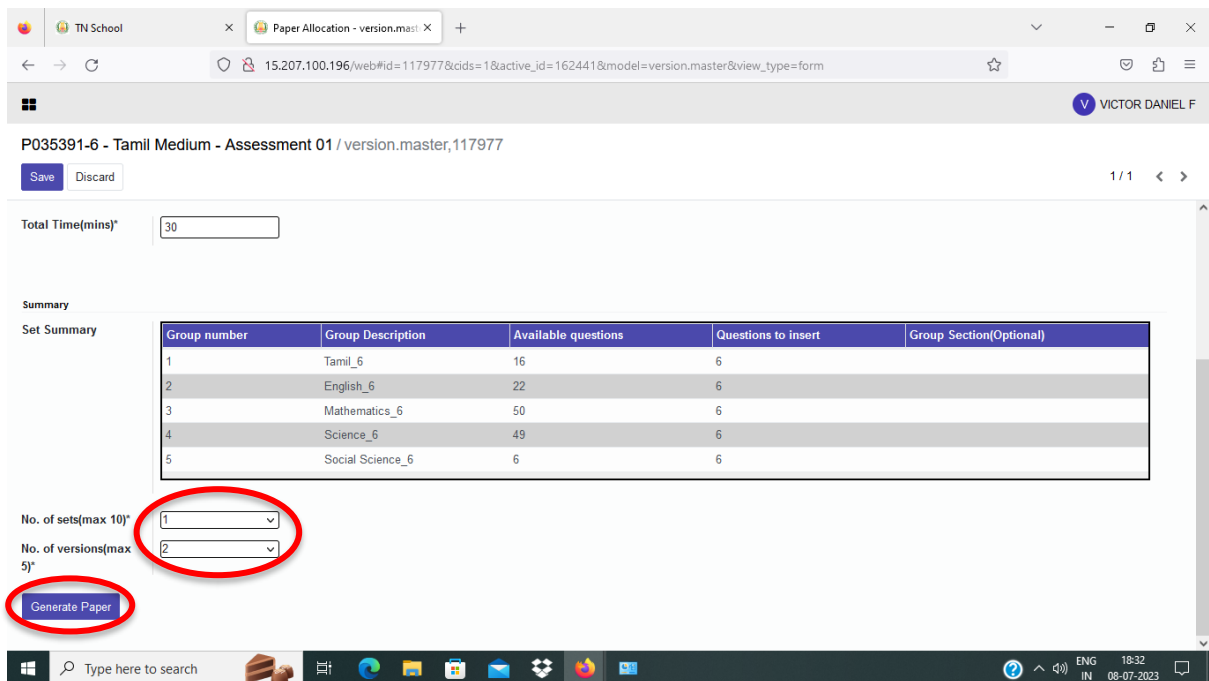
	Group Number	Group Description	Available questions	Questions to insert	Group Section (Optional)
<input checked="" type="checkbox"/>	1	Tamil_6	16	6	
<input checked="" type="checkbox"/>	2	English_6	22	6	
<input checked="" type="checkbox"/>	3	Mathematics_6	50	6	
<input checked="" type="checkbox"/>	4	Science_6	49	6	
<input checked="" type="checkbox"/>	5	Social Science_6	6	6	

Create Version

22. Tick all the 5 Check boxes.
23. Press 'Create Version' button.



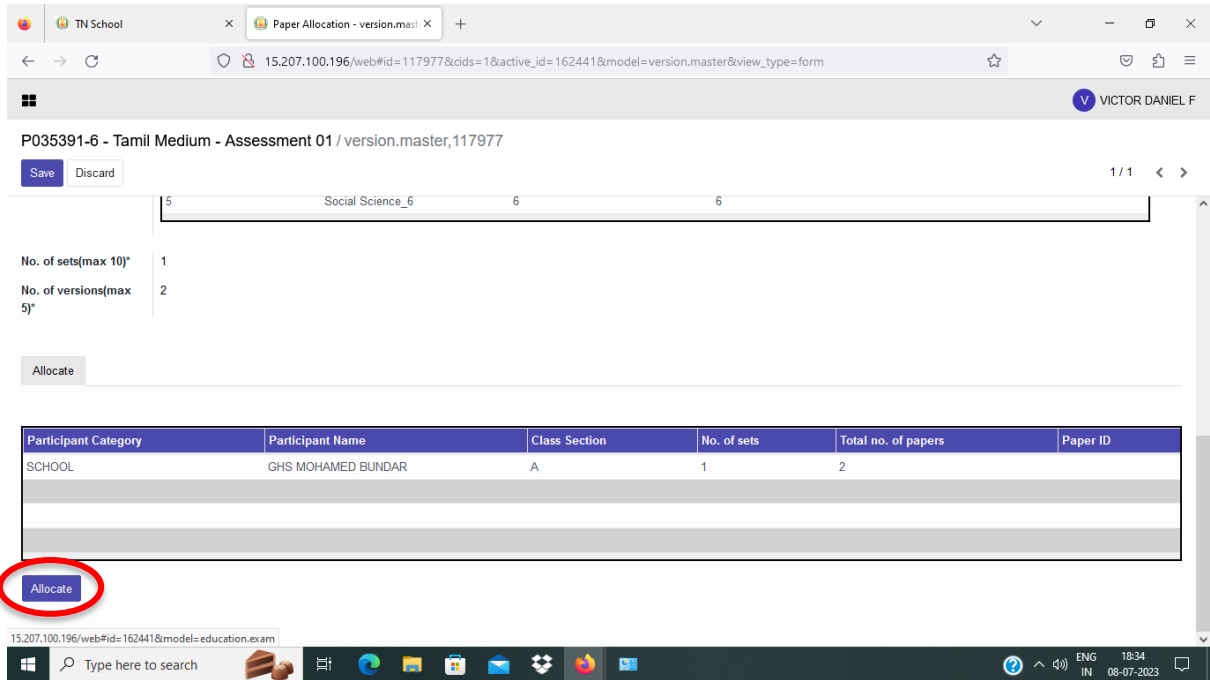
24. Change the 'Total Time(min)\*' to '30'



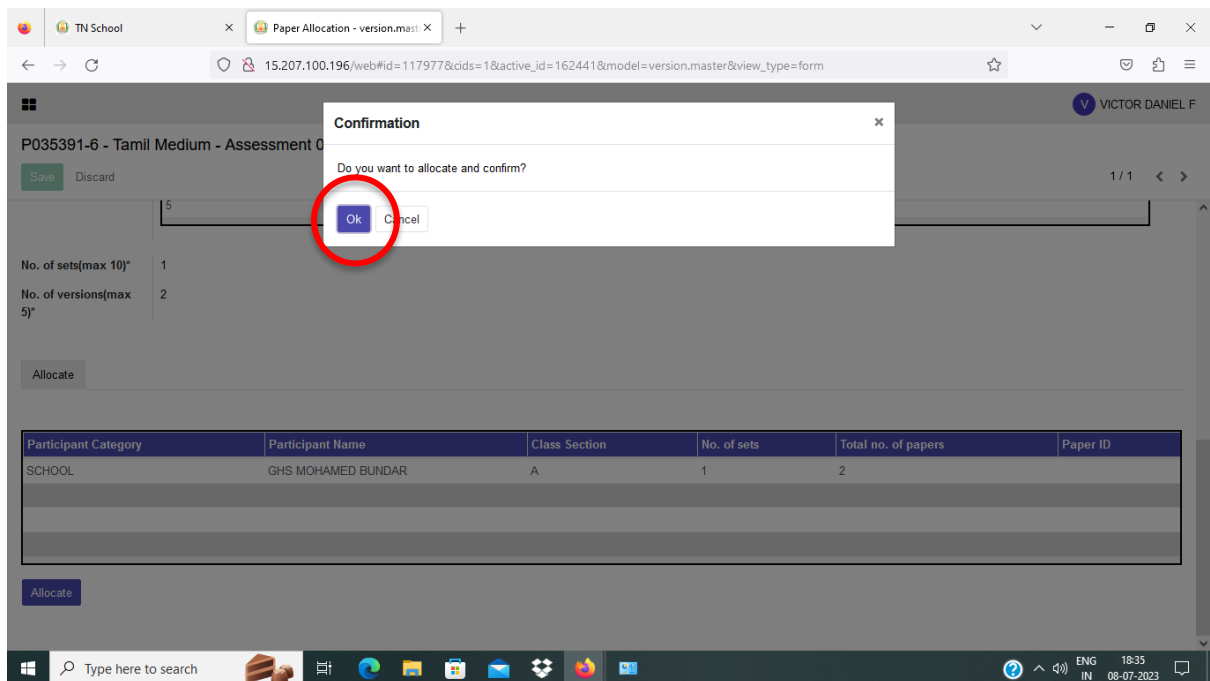
25. Select the 'No. of sets' and 'No. of versions' from the Drop-down menu.

26. Press 'Generate Paper' button.





27. Press the 'Allocate' button.



28. Press 'Ok' in the Pop-up menu.

P035391-6 - Tamil Medium - Assessment 01 / version.master,117977

Save Discard

Design ID\* P035391-6 - Tamil Medium - Assessment 01

Schedule Details\* 6 - Tamil Medium - Assessment 01

Total Time(mins)\* 30

Summary

Set Summary

Group number	Group Description	Available questions	Questions to insert	Group Section(Optional)
1	Tamil_6	16	6	
2	English_6	22	6	
3	Mathematics_6	50	6	
4	Science_6	49	6	
5	Social Science_6	6	6	

No. of sets(max 10)\* 1

No. of versions(max 5)\* 2

Note: You will see this animation on your screen.

P035391-6 - Tamil Medium - Assessment 01 / version.master,117977

Save Discard

Version start > Version Completion > Allocation start > Allocated > Confirm

Design Version ID V117973

Total Questions 30

Design ID\* P035391-6 - Tamil Medium - Assessment 01

Schedule Details\* 6 - Tamil Medium - Assessment 01

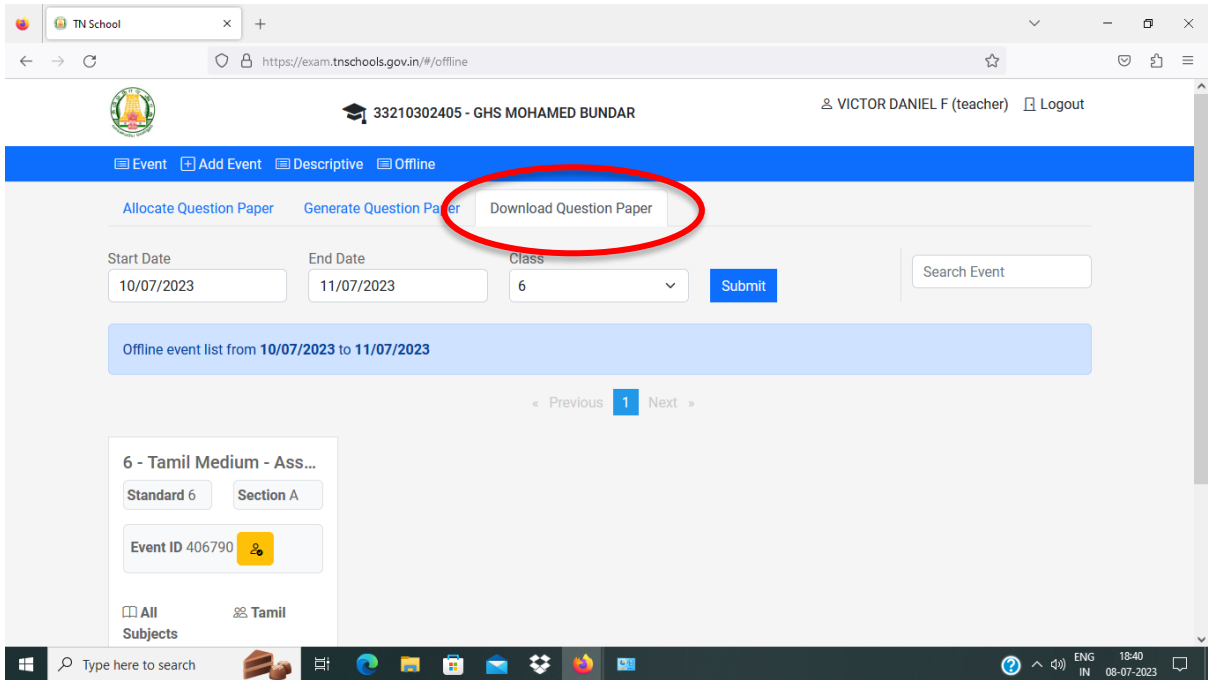
Total Time(mins)\* 30

Summary

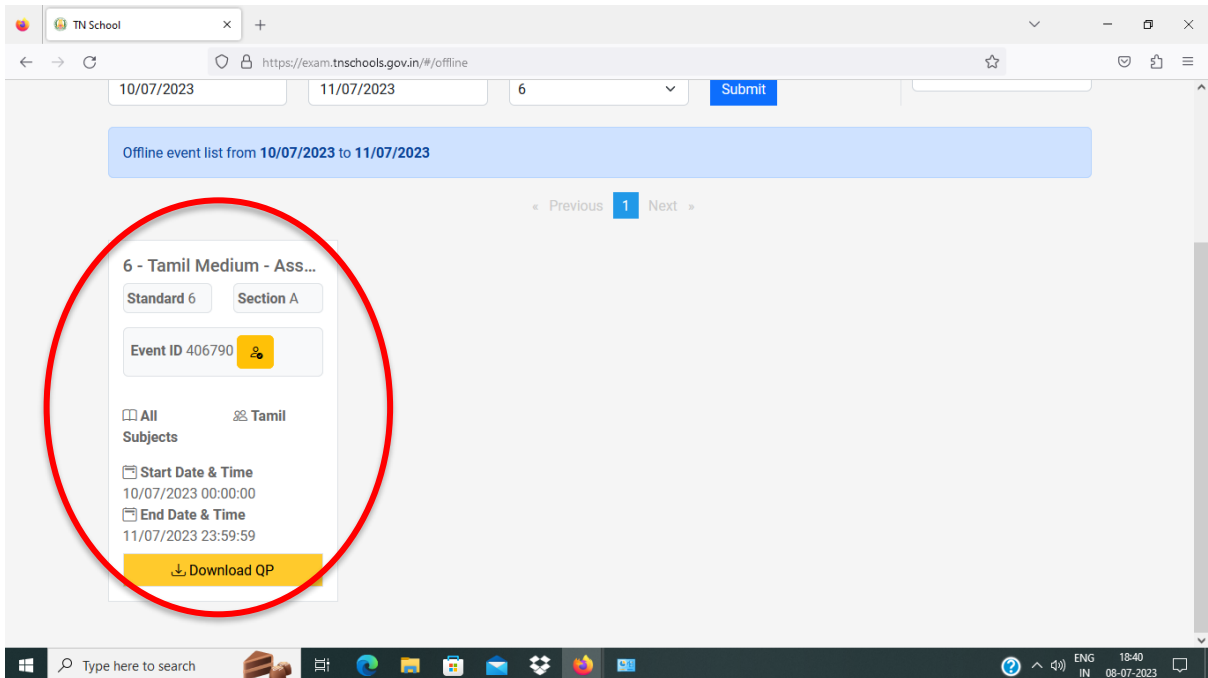
Set Summary

Group number	Group Description	Available questions	Questions to insert	Group Section(Optional)
1	Tamil_6	16	6	
2	English_6	22	6	
3	Mathematics_6	50	6	
4	Science_6	49	6	

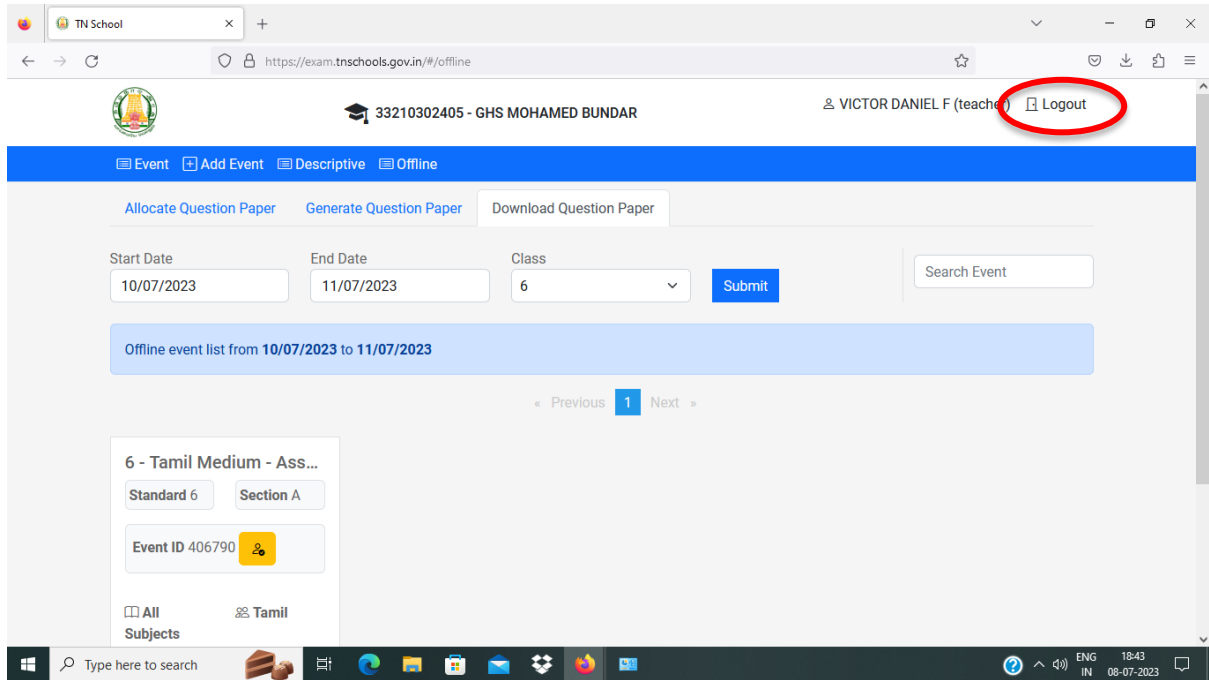
29. Close this 'Tab'.



30. Your logged in page will appear. Choose the 'Download Question Paper' Tab.



31. Your Question Paper will appear here.  
**Note: Do not 'Download QP' here.**



32. Now you can 'Logout' from this page.

**Important Note:**

'Download QP' only in the Hi-Tech Lab.

Login to your ID in 'locsrv.in:8080' and Download your Question Paper.

Prepared by  
Team ICT,  
Thanjavur.