

# Instructions for DBT Updation and DBT Verification (KGBAV, NSCBAV, Transport and Escort)

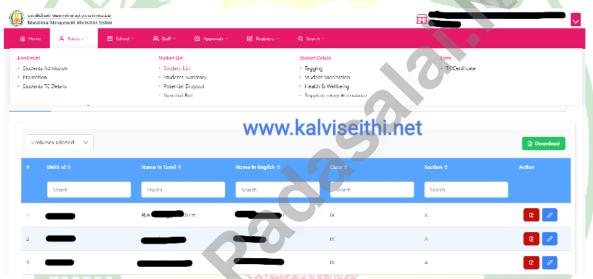
Task: DBT Updation

Where: www.emis.tnschools.gov.in

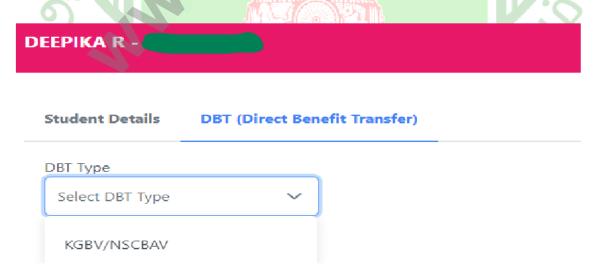
How: Login into the school EMIS web page.

Student  $\rightarrow$  Student List  $\rightarrow$  Edit Student Details  $\rightarrow$  DBT(Direct Benefit Transfer)

For each student there is a pencil icon for editing their details. Click on the EDIT button.



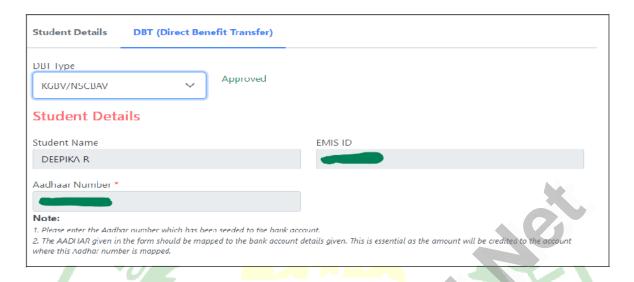
Choose the tab named "**DBT(Direct Benefit Transfer**". Select the appropriate DBT Type. (1.KGBV/NSCBAV) (2.Transport and Escort).







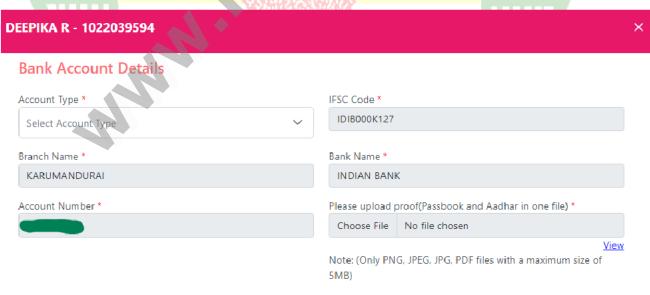
# Given Aadhar should be mapped to the given bank account.



### Note:

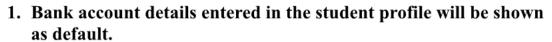
- 1. Please enter the Aadhar number which has been seeded to the bank account.
- 2. The AADHAR given in the form should be mapped to the bank account details given. This is essential as the amount will be credited to the account where this Aadhar number is mapped.

Given Aadhar should be mapped to the given bank account.



#### Note:

- 1. Please update or confirm the bank account details where amount to be deposited.
- The AADHAR given in the form should be mapped to the bank account details given. This is essential as the amount will be credited to the account where this Aadhar number is mapped.



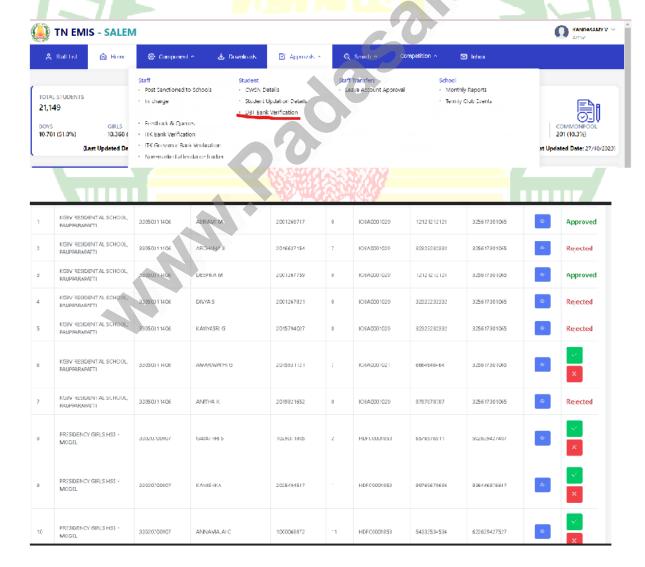
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- 2. For any changes, please update Aadhar and bank details. If no changes are needed, upload the proof and submit.
- 3. Select the account type (Individual/Joint/Father/Mother)
- 4. Please update or confirm the bank account details where the amount to be deposited.
- 5. Upload the proof (Passbook and Aadhar in one file Only PNG, JPEG, JPG, PDF files with a maximum size of 5MB) view the uploaded document and submit. DBT process is completed.

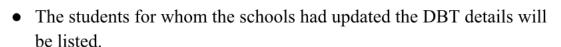
# Task: DBT Verification(Block)

Where: www.tnemis.tnschools.gov.in

How: Login into block supervisors TN-EMIS web page.

## Approvals → DBT Verification







- For each student there is an eye icon for viewing the uploaded document and ✓ to approve and ✓ to reject their details.
- The bank account and aadhar details in the proof has to be the same with the details updated for the student.
- If the uploaded proof and the details entered do not match, kindly reject and inform the same to the concerned school to redo the DBT updation process.
- DBT verification process is completed on approval of the students' details.

T<mark>HANK YOU!</mark>!!

