

FIRST REVISION TEST - 2024	12 - STD	
EMPLOYABILITY SKILLS	Marks 70	Time 3.00 Hrs.

YouTube/ Akwa Academy

30 x 1 = 30

PART - A - Choose the best answer.

1. Personal hygiene increases and promotes positive personal relationships.
a) Cleanliness b) motivation c) Roles d) Self confidence
2. The practice of developing speaking truth through out life is
a) honesty b) grooming c) feed back d) shy
3. The way of putting off your immediate comfort or wishes in favour of long term success is described as ...
a) Self reflection b) Self discipline c) Self acceptance d) grooming
4. Doing things in advance in an effort to better control a situation is discipline
a) proactive b) active c) reactive d) none of the above
5. Speaking is an art of making
a) beating sound b) dancing beats c) vocal sound d) ringing sound
6. Effective questioning techniques will increase
a) doubts b) ambiguity c) logical thinking d) mistakes
7. IELTS stands for
a) The International English Language Talking System
b) The International Every Language Testing System
c) The International English Language Testing System
d) The International Every Language Testing Style.
8. On an average, how many organizations believe IELTS test.
a) Fewer than hundred b) Fewer than thousand
c) Fewer than 10000 d) more than 10000
9. Which among the following is an advantage of Social media?
a) Cyber bullying b) Hacking on Social Media
c) Reduces face-to-face communication skills d) Stay connected with everyone
10. Attention, Attitude and are the 3A's of active listening.
a) Aptitude b) Adjustment c) Alternative d) Appreciate
11. Therapeutic listening is also called
a) empathetic b) informational c) comprehensive d) appreciate
12. When you click Ctrl+R, you can have
a) Centre alignment b) Right alignment c) Left alignment d) Justified alignment
13. To link websites, which of the following options is used?
a) Smart art b) Word art c) Hyper Link d) Attachments
14. The art of raising capital to support a business venture is known as start up
a) business b) funding c) investment d) loans
15. The first platform that was started online for the communication which goes from the government - to business is ...
a) ebiz portal b) ATAL incubation c) NITI Ayog d) crowd funding
16. Venture capitalism is a type of
a) funding b) loan c) Bank for start up d) money
17. SWOT, PEST, ETOP and QUEST are some of the techniques used to
a) Initiative b) Environment scanning c) Quality check d) Analyze Profit
18. The skills an individual possess when the course of dealing with things changes rapidly or slowly is called as.....
a) adaptability b) leadership c) initiative d) Guiding

19. Find the alternative word for Reskilling.
 a) Reconstruction b) Re-analyzing c) Reprocessing d) Reeducating
20. A diverse workplace increases .. by ensuring the right person gets the right task.
 a) Productivity b) Profit c) Loss d) manufacturing rate.
21. The concentration of women in the sector is not driven by legal barriers.
 a) economic b) formal c) informal d) educational
22. Expand GGG. **YouTube/ Akwa Academy**
 a) Global Generation Gap b) Gender Generation Gap
 c) Global Generation Gender d) Global Gender Gap
23. In the formula of Time value of money "r" means
 a) present value b) future value c) Rate of Interest d) Rate of Tax
24. Which of the following is the advantage of FINTECH insurance
 a) Access to more resources b) Privacy challenges
 c) Different regulations d) Financial uncertainty
25. Who among the following is known as Premium hunter
 a) Bull b) Stag c) Bear d) Leme duck
26. How many types of globalization we have? a) 2 b) 3 c) 4 d) 5
27. Acquiring a new customer can cost times. a) ten b) four c) two d) five
28. Job portals bridge recruiters and
 a) owners b) managers c) job seekers d) secretaries
29. The ability to think logically and finding solution for a problem is known as.....
 a) Problem solving skills b) self motivation c) negotiation skills d) language skills
30. Match it :
 a) Cut - Ctrl + V a) (i) (ii) (iii) (iv)
 b) Copy - Ctrl + X b) (iv) (iii) (ii) (i)
 c) Paste - Ctrl + P c) (iv) (i) (ii) (iii)
 d) Print - Ctrl+ C d) (ii) (iv) (i) (iii)

PART - B Answer any 5 questions. Q.No. 37 is compulsory

5 x 2 = 10

31. State the importances of self-motivation.
 32. What is writing skill?
 33. What is collaborating?
 34. What is Microsoft Word?
 35. Who is a social entrepreneur?
 36. What is environment scanning in an organization?
 37. Define Gender Gap.

PART - C Answer any 5 questions. Q.No.44 is compulsory

5 x 3 = 15

38. Explain the benefits of Self-dicipline.
 39. What are the uses of questioning skills?
 40. Explain about the Google sheets.
 41. List 3 benefits of youth start up initiative.
 42. Howmany dimensions are there while measuring GGGI. What are they?
 43. Explain income tax and the deductible portion of it.
 44. How to overcome cross-cultural barriers?

PART - D Answer all the following questions.

3 x 5 = 15

45. a) Write down the common skills required to equip yourself to achieve success. (OR)
 b) What are the elements involved in blogging?
 46. a) Write down the steps to insert a video in a presentation? (OR)
 b) List the roles an effective leader must possess.
 47. a) State the importance of diversity in the work place (OR)
 b) Explain five work competencies and activities to improve them.