

**11 - STD****SECOND REVISION TEST - 2024**

Time : 3.00 Hrs

**EMPLOYABILITY SKILLS**

MARKS : 70

- I. Choose the correct answer following questions **YouTube/ Akwa,Academy** 30 x 1 = 30
- \_\_\_\_\_ are acquired by an individual to become employable.  
A. Employability skills B. Management skills C. Technical skills D. Personal skills
  - Personal skills can be defined as the \_\_\_\_\_ a human being possess  
A. Attitude B. Ability C. Quality D. Feelings
  - Online learning eliminates physical learning and provides \_\_\_\_\_  
A. Textbooks B. Education materials C. Paperless learning D. Face-to-face learning
  - Which of the following sentence conveys you like it?  
A. I don't bear B. I hate C. I love D. I detest
  - Which of the describes directions?  
A. Left B. Right C. Opposite D. Rose milk
  - I enjoyed the game. It shows you ..... The game.  
A. Hate B. Like C. Dislike D. Detest
  - Informal communication is often called in organizations as \_\_\_\_\_  
A. grapevine B. vineyard C. grapeyard D. graveyard
  - Communication is a \_\_\_\_\_ exchange of information  
A. single-way B. multi-way C. three-way D. two-way
  - Which one of the following is a barrier to speaking?  
A. confidence B. nervousness C. calmness D. friendliness
  - MS powerpoint is software of  
A. Google B. Apple C. Android D. Microsoft
  - Which is the right term for a presentation page?  
A. Chart B. Slides C. Clippot D. image
  - \_\_\_\_\_ technology is used for communications over large distances wirelessly  
A. Mobile communication B. Land communication  
C. Wired Communication D. All the above
  - The objective of \_\_\_\_\_ is to collect information on various aspects of the business  
A. Market survey B. customer survey C. Credibility D. Publicity
  - \_\_\_\_\_ is the management process responsible for identifying, anticipating, and satisfying customer requirements profitably.  
A. Marketing B. Banking C. Insurance D. Premium
  - Aid forms of ideas, goods and services are called \_\_\_\_\_  
A. publicity B. good will C. public relation D. advertisement
  - \_\_\_\_\_ is when different people work together on the same task  
a. Collaboration b. Criticism c. Team work d. Co operation
  - It is Possible to develop a \_\_\_\_\_ with the situations in personal and professional life  
a. Negative Attitude b. Positive Attitude c. Creative Thinking d. Critical Attitude
  - \_\_\_\_\_ helps us to make better decisions  
a. Critical Thinking b. Moderate Thinking c. Positive Thinking d. Negative Thinking
  - IPC Stand for \_\_\_\_\_  
A. Indian Penal Code B. Indian Postal Code C. Indian Program Code D. Indian Project Code
  - Which one refers to the physical difference between people who are male, female or intersex.  
A. Sex B. Gender C. Appearance D. Behaviour
  - Which article in the Indian constitution protects people from gender discrimination in employment?  
A. Article 15 B. Article 16 C. Article 17 D. Article 18
  - UPI - stands for?  
A. Unify Payment Interface B. United Payment Interface  
C. Unified payments Interchange D. Unified Payment Interface



23. Cards allow the account holder to perform banking transactions through the atm machine?  
A. Debit /credit B. Aadhaar C. Plastic D. PAN
24. IMPS - stands for  
A. Immediate Payment Service B. Immediate Payment System  
C. Integrated Payment System D. Integrated Payment Service
25. What is the fullform of ATM ?  
A. Any Time Money B. Automated Teller Machine  
C. All Time Money D. Automatic Teller Money
26. AePS empowers a bank customer to access his/her \_\_\_\_\_?  
A. Father's bank a/c B. All bank a/c C. SBI bank a/c D. Aadhar enabled bank a/c
27. Pick up the don'ts in your resume.  
A. Resume has to be one or two pages B. Write anything negative in the resume  
C. Keep it in a neat folder D. Make the resume error free
28. Which of the following is the modern way of interviewing ?  
A. Group B. One on one C. Online D. Stress
29. The success in a job interview depends a great deal on how you \_\_\_\_\_ for it  
A. Prepare B. Perform C. Practice D. All the above
30. Which of the following sequences is right?  
A. Interview, Job offer, Resume B. Resume, Interview, Job offer  
C. Job offer, Interview, Resume D. Resume, Job offer, Interview
- II. Answer Any Five Of The Following (question No 37 Compulsory) 5x2=10**
31. What is an aspiration?
32. List a few ways to convey your likes
33. List out the input and output devices.
34. What is Attitude?
35. What are the Indian laws that protect against domestic violence?
36. Explain the various types of Bank Accounts
37. Write down some of the reasons for rejection in an interview.
- III. Answer Any Five Of The Following ( Question No 44 Compulsory) 5x3=15**
38. Mention the name of the celebrity role model along with their success in relevant field.
39. What are the factors to be added while introducing yourself?
40. What is the importance of workplace communication?
41. Define - LAN, WAN, MAN.
42. What is an entrepreneurial reward?
43. Write down some ways to manage time in our daily lives.
44. Write the benefits of mock interviews
- IV. Answer The Following Questions 3x5=15**
45. a) Compare and contrast the advantages and disadvantages of online learning.  
(OR)  
b) What are the ways to overcome the barriers to Effective Communication?
46. a) Write short notes on Giving simple instructions and guidelines to write the instructions.  
(OR)  
b) What are the steps to open a MS word document?
47. a) Write a note on SWOT analysis.  
(OR)  
b) Explain the functions of RBI.