

CLASS :12

TIME: 1.30 hrs
MARKS: 40

PART –A

Choose the best answer

1x10=10

1. SWOT,PEST,ETOP and QUEST are some of the techniques used to _____
A. Initiative B. Environment scanning
C. Quality check D. Analyze profit
2. Initiative skill is one of the _____ skills.
A. Self management B. Self reflective C. Self motivating D. Self analyzing
3. Find the alternative word for Reskilling?
A. Reconstruction B. Re-analyzing C. Reprocessing D. Reeducating
4. The study of forces within a group is termed as _____.
A. Group dynamics B. Teamwork C. Consumerism D. Group discussion
5. The third stage of group dynamics is _____.
A. Forming B. Storming C. Norming D. Performing
6. An organization where people of different sex, gender, caste, class, age, physical appearance, education, abilities and more work together is referred as _____ in the workplace.
A. Diversity B. Inclusion C. Economics D. Equality
7. Workplace diversity is achieved when people will be able to access and enjoy _____ rewards, resources and opportunities regardless of gender.
A. Unequal B. Equal C. Different D. Same
8. A diverse workplace increases _____ by ensuring the right person gets the right task.
A. Productivity B. Profit C. Loss D. Manufacturing rate
9. Barriers in diversity are due to lack of _____ and respect for others.
A. Education B. Welfare C. Peace D. Understanding
10. To be a diverse organization the _____ most members of the organization must also be diverse.
A. Bottom B. Top C. Lowest D. Equal

PART B

ANSWER ANY FOUR THE FOLLOWING QUESTIONS. QUESTION NO 16 COMPULSORY

4x2=8

11. What is environment scanning in an organization?
12. What is intergroup behavior?
13. What is adaptability skill?
14. Define Gender Gap.
15. What is inclusion in the workplace?
16. Who publishes the Gender gap Report

PART –C

ANSWER ANY FOUR THE FOLLOWING QUESTIONS. QUESTION NO 22 COMPULSORY

4x3=12

17. List the words that can be added in the resume to show the initiative skills.
18. What are the techniques available to perform an environment scan?
19. List any 3 ways to improve initiative skills.
20. How many dimensions are there while measuring GGGI What are they?
21. List any 3 barriers to diversity.
22. What is the relationship between gender and education?

PART – D

ANSWER ALL THE FOLLOWING QUESTIONS

2x5 =10

23. Mention some of the ways to increase adaptability at work.

(OR)

What are the stages involved to increase group dynamics?

24. State the importance of diversity in the workplace.

(OR)

kindly send me your key Answers to our email id - padasalai.net@gmail.com

Mention some obstacles that working women face around the world.