

CLASS :12

TIME: 1.30 hrs
MARKS: 40

PART –A

Choose the best answer

1x10=10

- SWOT,PEST,ETOP and QUEST are some of the techniques used to _____
A. Initiative B. Environment scanning
C. Quality check D. Analyze profit
- Initiative skill is one of the _____ skills.
A. Self management B. Self reflective C. Self motivating D. Self analyzing
- Find the alternative word for Reskilling?
A. Reconstruction B. Re-analyzing C. Reprocessing D. Reeducating
17. The study of forces within a group is termed as _____.
A. Group dynamics B. Teamwork C. Consumerism D. Group discussion
- The third stage of group dynamics is _____.
A. Forming B. Storming C. Norming D. Performing
- An organization where people of different sex, gender, caste, class, age, physical appearance, education, abilities and more work together is referred as _____ in the workplace.
A. Diversity B. Inclusion C. Economics D. Equality
- Workplace diversity is achieved when people will be able to access and enjoy _____ rewards, resources and opportunities regardless of gender.
A. Unequal B. Equal C. Different D. Same
- A diverse workplace increases _____ by ensuring the right person gets the right task.
A. Productivity B. Profit C. Loss D. Manufacturing rate
- Barriers in diversity are due to lack of _____ and respect for others.
A. Education B. Welfare C. Peace D. Understanding
- To be a diverse organization the _____ most members of the organization must also be diverse.
A. Bottom B. Top C. Lowest D. Equal

PART B

ANSWER ANY FOUR THE FOLLOWING QUESTIONS. QUESTION NO 16 COMPULSORY

4x2=8

- What is environment scanning in an organization?
- What is intergroup behavior?
- What is adaptability skill?
- Define Gender Gap.
- What is inclusion in the workplace?
- Who publishes the Gender gap Report

PART –C

ANSWER ANY FOUR THE FOLLOWING QUESTIONS. QUESTION NO 22 COMPULSORY

4x3=12

- List the words that can be added in the resume to show the initiative skills.
- What are the techniques available to perform an environment scan?
- List any 3 ways to improve initiative skills.
- How many dimensions are there while measuring GGGI What are they?
- List any 3 barriers to diversity.
- What is the relationship between gender and education?

PART – D

ANSWER ALL THE FOLLOWING QUESTIONS

2x5 =10

- Mention some of the ways to increase adaptability at work.

(OR)

What are the stages involved to increase group dynamics?

- State the importance of diversity in the workplace.

(OR)

kindly send me your key Answers to our email id - padasalai.net@gmail.com

Mention some obstacles that working women face around the world.