

UNIT TEST – 1 - 2021

(Model Question Paper)

XII - Commerce

MARKS: 50

TIMES: 1.30 HRS

PART – A

I. Choose the correct answer

10 x 1 =10

1. Scientific management is developed by
a) Fayol b) Taylor c) Mayo d) Jacob
2. Dividing the work into small tasks is known
a) Discipline b) Unity c) Division of work d) Equity
3. Which of the following is not a main function?
(a) Decision-making (b) Planning (c) Organizing (d) Staffing
4. Which of the following is verification function?
(a) Planning (b) Organizing (c) Staffing (d) Controlling
5. Financial market facilitates business firms
a) To raise funds b) To recruit workers c) To make more sales d) To minimize fund requirement
6. How many times a security can be sold in a secondary market?
a) Only one time b) Two time c) Three times d) Multiple times
7. Capital market do not provide
a) Short term Funds b) Debenture Funds c) Equity Funds d) Long term Funds
8. Participants in the Capital Market includes
a) Individuals b) Corporate c) Financial Institutions d) All of the above
9. Money Market provides_____.
a) Medium-term Funds b) Short-term Funds c) Long-term Funds d) Shares
10. Treasury Bills commands _____.
a) High Liquidity b) Low Liquidity c) Medium Liquidity d) Limited Liquidity

PART-B**II. Answer any Five: (Compulsory Question No: 17)****5 x 2 = 10**

11. Who is Manager?
12. What is meant by Controlling?
13. What is spot market?
14. Who are the participants in a capital market?
15. What do you meant by Switching
16. What is meant by Motivation?
17. List out the management tools?

PART-C**III. Answer any Five (Compulsory Question No: 24)****5x 3 = 15**

18. What are the principles of Taylor?
19. State the importance of Staffing?
20. Write a note on Secondary Market?
21. What are the various kinds of capital market? Explain
22. Explain the types of Treasury Bills?
23. What is meant by Co-ordination?
24. Differentiate management from Administration?

PART-D**III. Answer any Three****3 x 5 = 15**

25. Explain the principles of Modern Management?
26. What are the functions of Financial Markets?
27. Discuss the characters of a capital Market?
28. What are the Characteristics of Government Securities?