

Kanchipuram District
Computer Technology – Unit Test – 1

Class : 12

Duration : 1.30 Hrs

Marks: 50

	I – Answer all the questions (10 X 1 = 10)
01	In the Windows 7 operating system, we can open Adobe PageMaker using the command sequence -----. a) Start→All Programs → Adobe → Pagemaker 7.0 → Adobe PageMaker 7.0. b) Start→All Programs → Adobe → Pagemaker 7.0 c) Start→All Programs → AdobePagemaker 7.0 d) None
02	To delete a block of text,in the menu bar choose a)Edit >Delete b) Edit > Clear c) Edit> Clear all d) Edit > Clear the textblock
03	Using the Go to Page dialog box, To go to a specific page in a document Press----- in the keyboard. a) Alt + Ctrl + P b) Alt + Ctrl + G c) Edit >Alt + Ctrl + M d) None
04	----- tool is used for drawing circles. (a) Line (b) Ellipse (c) Rectangle (d) Text
05	----- organize all the command you will need to work with Master Pages. a) Master Pages palette b) Master Page c) Pages palette d) Palette
06	RTF stands for ----- a)Riches Text Format b) Real Text Format c) None d) Rich Text Format
07	Adobe InDesign CC 2019 is a part of the ----- of software programs. a) Adobe Group b) Adobe family c) Adobe d) Adobe Creative Cloud family
08	-----Specify a page orientation for the document: Landscape or Portrait. a) Orientation b) Page Properties c) Page Format d) None
09	The ----- is the central area that represents the open InDesign document. document window a) Document page b) Document Block c) Document Window d) Document part
10	A ----- is a color you apply to the inside of an object a) Stroke b) Fill c) Mixed color d) None
	II – Answer any 5 questions (17 th question is a compulsory question) (5 X 2 = 10)
11	What is Story?
12	Zoom Tool and Hand Tool - Define.
13	What is text editing?
14	What is Spread?
15	Define- Transform
16	What is Docking palettes?
17	What is Tool Tip?
	III – Answer any 5 questions (24 th question is a compulsory question) (5 X 3 = 15)
18	Differentiate Polygon tool from Polygon frame tool.
19	What is the use of Master Page?
20	Define- Threading Textblock, Threading Text

21	List out the view commands with corresponding use.
22	Define – Selection Tool and Direct Selection Tool
23	Define –Ellipse Frame,Rectangle Frameand Polygon Frame
24	Write the steps to add bullets or numbering to a paragraph
	IV – Answer all the Questions (3 X 5 = 15)
25	Write the steps to draw a Rounded Corner Rectangle using Rectangle tool (or) Write the steps to draw a Dotted Line using Line tool
26	Write a short note on: (i) Type Tool (ii) PathType Tool (iii) Note Tool (or) Write the steps to create type on a path.
27	Write a short note on: (i) Application bar (ii) Pasteboard (iii) Rulers (or) Write the steps to Inserting Picture in Graphic Frame