

**SELVAM MATRIC HR.SEC.SCHOOL**

**ARAKKONAM.**

**UNIT TEST – 05**

**XII-STD**

**NAME :**

**DATE :**

**SUBJECT : COMMERCE**

**TOTAL MARKS : 30**

**TIME : 1.00 HOUR**

**PART -A**

I. ANSWER THE FOLLOWING QUESTIONS.

10 \* 3 = 30

1. Define the term management.
2. What are the principles of Taylor.
3. What determines the span of management.
4. Differentiate management from Administration.
5. State the importance of staffing.
6. List out the main functions of management.
7. How the employees are informed about important matters in a company.
8. What are the process of MBE.
9. List out any three process of MBO.
10. Write the features of MBO.

..... SELVAM SCHOOL ..... COMMERCE..... 12 STD .....UNIT TEST - 5 .....

SUBJECT TEACHER SIGN

HALL INCHARGE SIGN

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