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PUBLIC (ELECTIONS.III) DEPARTMENT,
SECRETARIAT, CHENNAI-600 009.

e-mail / Letter No.15950/2024-3, Dated: 10.09.2024.

From
Thiru Satyabrata Sahoo, I.A.S.,
Chief Electoral Officer &
Principal Secretary to Government.

To
All District Election Officers (w.e.)

Sir / Madam,

Sub: Elections – General Elections to Lok Sabha, 2024 –
**Sanction of honorarium to the officers and staff in
districts for having attended strenuous election work –
Requirement of funds** – Called for.

I am directed to state that the proposal for sanction of honorarium to the officers and staff who have attended election work is now under consideration of the Government, in connection with the General Elections to Lok Sabha, 2024.

2. I am, therefore, to state that the details of basic pay as on 01.05.2024, for the categories of officers / staff members in your district as indicated in the Annexure, during the General Elections to Lok Sabha, 2024 required for sanction of honorarium are as follows:-

Officers & Staff members in the districts	
i) District Election Officers / Returning Officers of Parliamentary Constituencies / Assistant Returning Officers of Parliamentary Constituencies / District Revenue Officer (Elections)/ Personal Assistants (Elections) to Collectors / Special Tahsildars (Elections)	one month basic pay, subject to the maximum of Rs.33,000/- (whichever is less)
ii) Commissioners of Corporations / District Revenue Officers / Deputy Tahsildars (Elections) / Zonal Officers / Liaison Officers for Observers	one month basic pay, subject to the maximum of Rs.33,000/- (whichever is less)

iii) Officers and staff working in the election wing in the O/o District Election Officers, District Revenue Officers, Revenue Divisional Officers, Tahsildars, Commissioners of Corporations, Municipalities.	One month basic pay, subject to maximum of Rs.24,500/- (whichever is less)
iv) Flying Squad / Video Surveillance Team / Video Viewing Team / Accounting Team / Model Code of Conduct Team / Assistant Expenditure Observers / Static Surveillance Team / Zonal Assistants	One month basic pay, subject to maximum of Rs.24,500/- (whichever is less)
v) Officers and staff in districts associated with election work during the entire election process such as Personal Assistants (General) to Collectors, Nodal Officers, Village Administrative Officers, Village Assistants and other sections in Revenue Wing of Collectorate	50% of the basic pay, subject to the maximum of Rs.17,000/- (whichever is less)
vi) Section Writers	Rs.5,000/-
Computer professionals working in the districts	
i) Sr. Programmers / Programmers / Asst. Programmers	Rs.17,000/-
ii) Election Data Operators	Rs.7,000/-

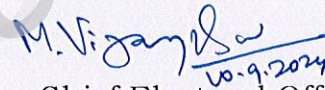
3. I am directed to state that honorarium should be paid, subject to the following conditions:-

- i) Basic pay of the officers and staff as on 01.05.2024 should be taken into account for the purpose of sanctioning honorarium.
- ii) In case of Officers and Staff, who have worked for a lesser period / availing Earned leave/Medical leave, honorarium shall be paid proportionately.
- iii) For the above purpose, the period may be calculated from the date of announcement to the counting votes of General Elections, viz. from 16.03.2024 to 04.06.2024.

- iv) The Officers / staff members would be eligible for the claim of honorarium under anyone of the heads even if he/she qualifies under two different categories.
- v) The Officers and staff should have attended election duty during the entire election process and proper office proceedings / orders should have been issued for their appointment to election related works.
- vi) The Zonal Officers / Zonal Assistants or any other staff, who were paid remuneration for having attended election duty may be sanctioned honorarium, after deducting the amount of remuneration already paid to them, if any.
- vii) The District Election Officers are requested to propose only the actual requirement of funds for honorarium. If any excess payment is made, the District Election Officer concerned will be held responsible.

4. I am directed to request you to furnish the requirement of funds as detailed in the **Annexure** to this office, **on or before 16.09.2024.**

Yours faithfully,


M. Vijayaraj
10.9.2024

for Chief Electoral Officer &
Principal Secretary to Government.


10/9/24

ANNEXURE

(Letter No.15950/2024-3, Public (Elections-III) Department, dated: 10.09.2024)

Name of the District:-

Sl. No.	Name of the category of Officers / Staff	Basic Pay as on 01.05.2024 (Subject to the restricted amount as in para 2 of the letter dated: 10.09.2024)	No. of Officers / Staff	Total amount required (Rs.)
I	1. District Election Officer			
	2. Returning Officers of Parliamentary Constituencies			
	3. Assistant Returning Officers of Parliamentary Constituencies			
	4. District Revenue Officer (Elections)			
	5. Personal Assistants (Elections) to Collectors			
	6. Special Tahsildars (Elections)			
	7. Commr. Of Corporations			
	8. District Revenue Officers			
	9. Deputy Tahsildars (Elections)			
	10. Zonal Officers			
	11. Liaison Officers for Observers			
II	Officers and staff working in the election wing in the O/o District Election Officers, District Revenue Officers, Revenue Divisional Officers, Tahsildars, Commissioners of Corporations, Municipalities.			

III	Officers / Staff in the following Teams			
	1. Flying Squad			
	2. Video Surveillance Team			
	3. Video Viewing Team			
	4. Accounting Team			
	5. Model Code of Conduct Team			
	6. Asst. Expenditure Observers			
	7. Static Surveillance Team			
	8. Zonal Assistants			
IV	1. Officers and Staff associated with election works during the entire election process such as PA (General), Nodal Officers, VAOs, Village Assistants and other sections in revenue wing of Collectorate			
	2. Sr. Programmers / Programmers / Asst. Programmers (Consolidated pay)			
	3. Election Data Operators (Consolidated pay)			
	4. Section Writers (Consolidated pay)			
GRAND TOTAL				

SATYABRATA SAHOO
CHIEF ELECTORAL OFFICER &
PRINCIPAL SECRETARY TO GOVERNMENT.

// TRUE COPY //

M. Vijay Kumar
6.9.2024
SECTION OFFICER.

h/v
10/9/24