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**Samagra Shiksha
State Project Directorate, Chennai – 600 006**

From

State Project Director (FAC),
Samagra Shiksha,
State Project Directorate,
Chennai – 600 006.

To

1. The Director, School Education.
2. The Director, Elementary Education.
3. The Director, Private Schools.

RC. No. 477/ C1 /EMIS/SS/2024-1, dated:30.12.2024

Sir,

Sub: Samagra Shiksha – Recommendations for Reducing
Data Entry Workload in the EMIS Module- regarding.

Ref: EMIS module review by Secretary, School Education
Department meeting held on 6.12.2024

With reference cited, a committee was constituted to evaluate current data entry processes and propose solutions aimed at reducing the workload of Headmasters and teachers.

The following modules are removed / reduction in the data entry of Teacher Professional Development (TPD) - In Person, Atal Lab, Register Module (Finance Register, Establishment Register, School Donor Register, Communication Register, Petitions and Proceedings Register, Scholarships and Student Incentives Register, Teacher Timetable, Monthly Reports, and EB Details for Schools), Student-Level Data Entry for Schemes and Reading Program (Vaasippu Iyakkam), Library Module, Kalai Thiruvizha, Formative and Summative Assessments (FA & SA), Schemes and Textbooks, House System and Clubs, IFHRMS and Employee Data, Potential Dropout Tracking, Timetable Management, Digital Infrastructure, School Profile Module, Hitech Lab Assessment and Health Screening Questionnaire.

The proposed changes are expected to be integrated into the EMIS module and made effective for teachers and Headmasters by **28th February 2025**.

This letter should be communicated to your subordinate officers immediately for further action.

சென்னை 2012
For State Project Director (FAC)

Copy to:

*பு-01
30/1/25*
The Secretary, School Education Department, Chennai -9

RC.No. 001151/F/S2/2025 dated: 6.01.25

(நகல் அனுப்பப்படுகிறது)

சிதம்பர் நடவடிக்கை மேற்கொள்ள அனைத்து
மாவட்ட முதன்மை கல்வி அலுவலர்கள் கீழ்க்
- கணம் அனுப்பப்படுகிறது.

பெயர்:

அனைத்து மாவட்ட முதன்மை கல்வி அலுவலர்கள்
*சு. 31/1/25 அ. 765
31/1/25*

சென்னை 2012
Joint Director (Operational)

சென்னை 2012

சென்னை 2012