

Class : 11

Register  
Number**SECOND REVISION EXAMINATION - 2025**

Time Allowed : 3.00 Hours]

**EMPLOYABILITY SKILLS**

[Max. Marks : 70

[akwaacademy.blogspot.com](http://akwaacademy.blogspot.com) Part - I

- I. Note : i) Answer all the questions 30x1=30  
ii) Choose the most appropriate answer from the given four alternatives and write the option code and the corresponding answer
1. Hard skills are related to ----- knowledge.  
a) Feelings                      b) Emotions                      c) Technical                      d) Employable
  2. Employability Skills are those that are needed by an individual to be -----  
a) Employable                      b) Sustainable                      c) Qualified                      d) Energetic
  3. Personal skills are the ----- a human possess  
a) Attitude                      b) Ability                      c) Quality                      d) Feelings
  4. Self learning is a ----- effort  
a) Teachers                      b) Group                      c) Individual                      d) Team
  5. Whose book ----- ?  
a) Is on the table?                      b) Are on the table?                      c) Are on the tables?
  6. Could you make a -----  
a) next                      b) beginning                      c) follow-up?
  7. Which one of the following is a barrier to speaking?  
a) Confidence                      b) nervousness                      c) calmness                      d) friendliness
  8. An angry person's body language will be  
a) Calm and composed                      b) Friendly and smiling  
c) Nervous and aggressive                      d) Relaxed and soothing
  9. When you want to make a quick point it is better to be  
a) Clear and long                      b) Clear and concise  
c) Concise and confusing                      d) Concise and slow
  10. For short distance, which network type should be used?  
a) LAN                      b) WAN                      c) MAN                      d) CAN
  11. In MS excel, to insert a formula in a cell, we must begin the entry with an operator  
a) =                      b) @                      c) #                      d) \*
  12. Expansion of MAN  
a) Madras Area Network                      b) Metropolitan Area Network  
c) Metropolitan Area News                      d) Memory Area Network
  13. In an entrepreneurial mindset, not giving up means -----  
a) Self-awareness                      b) Self-belief                      c) Independence                      d) Grit
  14. Consumer's buying behavior does not depend on which factor?  
a) Buying habits                      b) Education                      c) Purchasing power                      d) Living habit
  15. Which one is an indirect promotion technique?  
a) Publicity                      b) Advertisement                      c) Display & models                      d) Public relation
  16. Which one is not a type of feasibility?  
a) Market feasibility                      b) Technical feasibility  
c) Educational feasibility                      d) Financial feasibility
  17. In SWOT analysis which pair is helpful?  
a) Strength, weaknesses                      b) Strengths, Opportunities  
c) Threats, Weaknesses                      d) Threats, Opportunities
  18. Increasing the amount of goods and services produced increases -----  
a) Employment                      b) Productivity                      c) Both A and B                      d) Neither A or B
  19. GDP is calculated in ----- basis  
a) Monthly                      b) 6 Months Once                      c) Annually                      d) 5 years once
  20. First step of decision making  
a) Creating problems                      b) Pick a solution  
c) Brainstorm solution                      d) Implement the solution



21. Last step in decision making  
 a) Implement the solution  
 b) Evaluating the solution  
 c) Finding a solution  
 d) Generate alternative solutions
22. ----- is the unfair or favorable treatment of people and groups based on characteristics such as race, gender, age or sexual orientation  
 a) Discrimination  
 b) Favouritism  
 c) Bias  
 d) None of the above
23. ----- involves how a person identifies. These are defined as the socially constructed roles, behaviors and attributes that a society considers appropriate for men and women  
 a) Male  
 b) gender  
 c) Female  
 d) Sex
24. Books and newspapers refers to ----- communication  
 a) Verbal  
 b) Written  
 c) Visual  
 d) None of the above
25. Find the odd one out  
 a) Prepare  
 b) Practice  
 c) Perform  
 d) Pictorial
26. In barter system, humans used to transact with the help of  
 a) Money  
 b) Card  
 c) Goods
27. For money withdrawal, a cheque must have  
 a) Signature of recipient  
 b) PAN card no of account holder  
 c) Signature of account holder  
 d) None of the above
28. SMART stands for Specific, ----- achievable, realistic and Time-based  
 a) Material  
 b) Measurable  
 c) Moving  
 d) Moderate
29. ----- is the most popular mode used to select employees for an organization  
 a) Interview  
 b) Recommendation  
 c) Reference  
 d) None of the above
30. The success in a job interview depends a great deal on how you ----- for it  
 a) Prepare  
 b) Perform  
 c) Practice  
 d) All the above

## PART - II

## II. Answer any 5 questions:

5×2=10

31. How can personal skills be categorized?  
 32. What do you mean by conflict?  
 33. What is RAM and its characteristics?  
 34. What is Marketing?  
 35. List out the tips for negotiating?  
 36. Differentiate between sex and gender?  
 37. Describe cheque in two or three lines?

## PART - III

## III. Answer any five question:

5×3=15

38. What do you mean by Job rejection?  
 39. Define stereotypes.  
 40. What is collaboration.  
 41. What is risk analysis?  
 42. Differentiate RAM and ROM.  
 43. List the importance of teamwork.  
 44. Write the comparative and suprelative forms of the adjectives given below.  
 i) Helpful      ii) Good      iii) Far

## PART - IV

## IV. Answer all the questions:

3×5=15

45. a) Define mobile application. How to use mobile phones in our day to day life? (OR)  
 b) What are the factors you will consider before choosing a career?
46. a) Rajiv wants to book a flight ticket to Delhi and he contacts the travel agent. Write a short dialogue of eight exchanges between the travel agent and Rajiv. (OR)  
 b) Differentiate MS Word and MS Excel.
47. a) List the various gestures involved in body language and what it means? (OR)  
 b) Explain the methods of marketing through advertisement.