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# K V MATRIC HIGHER SECONDARY SCHOOL

## CREATIVITY \* PROSPERITY\* ACHIEVEMENT

546, SATHY MAIN ROAD, KURUMBAPALAYAM, COIMBATORE – 641 107.

### 12<sup>th</sup> STD – QR – CODE – ONE MARK QUESTIONS

#### UNIT – 1 – MANAGEMENT PROCESS

#### 1. PRINCIPLES OF MANAGEMENT

#### CHOOSE THE CORRECT ANSWERS:-

1. The founder of scientific management was \_\_\_\_\_  
a) Peter F. Drucker    b) Frederick Taylor    c) Henry Fayol    d) Elton
2. The first management principles were developed by \_\_\_\_\_  
a) Victor Meldrew    b) Charles    c) Henry Fayol    d) Taylor
3. Studying the future and arranging the means for dealing with it is part of the process of \_\_\_\_\_  
a) Organizing    b) Controlling    c) Coordinating    d) Planning
4. Principles of management are not \_\_\_\_\_  
a) Absolute    b) Flexible    c) Behavioural    d) Universal
5. The principles of management are significant because of \_\_\_\_\_  
a) Changing technology    b) Utilisation of resources    c) Increase in efficiency    d) initiative
6. Henry Fayol was a \_\_\_\_\_  
a) Social scientist    b) Accountant    c) Production Engineer    d) Mining Engineer
7. Which of the following is not a function of management? \_\_\_\_\_  
a) Staffing    b) Planning    c) Controlling    d) Cooperation
8. Find the odd one out. \_\_\_\_\_  
a) Board of Directors    b) Chief Executive    c) Foremen    d) Shareholders
9. Which of the following is not true? \_\_\_\_\_  
a) Management is universal    b) Management is an art  
c) Management is a social process    d) Management is always bureaucratic
10. Modern managers are: \_\_\_\_\_  
a) Able to build a sense of shared values    b) Action oriented  
c) Able to manage changes efficiently    d) All of the above.

#### **Prepared by :**

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#### UNIT – 1 – MANAGEMENT PROCESS

## 2. FUNCTIONS OF MANAGEMENT

### 1. CHOOSE THE CORRECT ANSWERS:-

- 1) Management functions are called as \_\_\_\_\_  
 a) Managerial process                      b) Cyclical process  
 c) Psychological process                  d) Accounting process
- 2) Nothing can be performed without \_\_\_\_\_  
 a) Organising                      b) Staffing                      c) Planning                      d) Controlling
- 3) Consumers are satisfied through \_\_\_\_\_  
 a) Coordination                      b) Motivation                      c) Innovation                      d) Representation
- 4) Which of the following is not a function of management? \_\_\_\_\_  
 a) Budgeting                      b) Profit earning                      c) Staffing                      d) Planning
- 5) Which among the following is not a subsidiary function of management? \_\_\_\_\_  
 a) Communication                      b) Innovation                      c) Motivation                      d) Decision-making
- 6) Co-ordination means \_\_\_\_\_  
 a) Organising activities                      b) Directing activities  
 c) Synchronizing activities                      d) All of these
- 7) Strategic planning is done by \_\_\_\_\_  
 a) Top managers of the firm                      b) Middle managers  
 c) Supervisory managers                      d) Non-supervisory employees
- 8) Empowerment is related to \_\_\_\_\_  
 a) Planning                      b) Organizing                      c) Directing                      d) Controlling
- 9) Supervisory management spends most of his/her time \_\_\_\_\_  
 a) Planning and Controlling                      b) Directing and Controlling  
 c) Planning and Organizing                      d) Organizing and Controlling
- 10) Coordinating people and human resources to accomplish organizational goals is the process of \_\_\_\_\_  
 a) Planning                      b) Directing                      c) Management                      d) Leadership

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### UNIT – 1 – MANAGEMENT PROCESS

#### 3. MANAGEMENT BY OBJECTIVES (MBO) MANAGEMENT BY EXCEPTION (MBE)

CHOOSE THE CORRECT ANSWERS:-

- 1) What is MBO? \_\_\_\_\_
  - a) Managerial Business objects
  - b) Management by objectives
  - c) Management by organization
  - d) Management of Business organization
- 2) MBO is popularised in \_\_\_\_\_ a) USA      b) Japan      c) India      d) UK
- 3) MBO is a/an \_\_\_\_\_ a) Philosophy      b) Training      c) Principle      d) Management system
- 4) Systematic evaluation of performance is made with the help of \_\_\_\_\_
  - a) MBO
  - b) KRA
  - c) MBE
  - d) MBA
- 5) Management by objective is \_\_\_\_\_
  - a) Goal oriented
  - b) work oriented
  - c) both
  - d) None of these
- 6) Second step is process of management by objectives is to \_\_\_\_\_
  - a) Guided setting of objective
  - b) Ongoing performance discussion
  - c) Review job and agreement
  - d) Develop performance standards
- 7) Management by objective (MBO) is also known as \_\_\_\_\_
  - a) Management by results
  - b) Management by goals
  - c) Management by planning
  - d) Management by evaluation
- 8) Management by objective is a \_\_\_\_\_
  - a) Set of rules
  - b) Series of procedure
  - b) c) Way of thinking about management
  - d) All of the above
- 9) Objectives are decided by \_\_\_\_\_
  - a) Superior
  - b) Subordinates
  - c) None of these
  - d) Mutual consultations of both superior and subordinates
- 10) The following is/are the disadvantages of Management by objective (MBO) None of these \_\_\_\_\_
  - a) Inflexibility
  - b) Lack of relevant skill
  - c) Lack of individual motivation
  - d) All of the above

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#### UNIT - 2 - FINANCIAL MARKETS - I

#### 4. INTRODUCTION TO FINANCIAL MARKETS

- 1) Primary and Secondary markets \_\_\_\_\_
  - a) Compete with each other
  - b) Complement each other
  - c) Function independently
  - d) Control each other
- 2) In primary markets, first time issued shares to be publicly traded, in stock markets is considered as \_\_\_\_\_
  - a) Traded offering
  - b) Public markets
  - c) Issuance offering
  - d) Initial public offering
- 3) In primary markets, property of shares which made it easy to sell newly issued security is considered as \_\_\_\_\_
  - a) Increased liquidity
  - b) Decreased liquidity
  - c) Money flow
  - d) large funds
- 4) Money market where debit and stocks are traded and maturity period is more than a year is classified \_\_\_\_\_
  - a) Short term markets
  - b) Long term markets
  - c) Capital markets
  - d) none of these
- 5) Type of structured market through which funds flow with help of financial instruments such as bonds and stocks is classified as \_\_\_\_\_
  - a) Financial markets
  - b) Flow markets
  - c) Funds markets
  - d) Capital markets
- 6) The first issues are floated in \_\_\_\_\_
  - a) Primary market
  - b) Secondary market
  - c) Commodity market
  - d) Regulated market
- 7) Type of market in which securities with less than one year maturity are traded, is classified as \_\_\_\_\_
  - a) Money market
  - b) Capital market
  - c) Transaction market
  - d) Global market
- 8) Process of selling and buying of stocks and bonds is classified as \_\_\_\_\_
  - a) e-trade
  - b) stock trade
  - c) both a and b
  - d) None of these
- 9) \_\_\_\_\_ for productive purposes is also made possible.
  - a) Saving mobilization
  - b) Investment
  - c) Flow of funds
  - d) None of these
- 10) \_\_\_\_\_ is the market for securities that are already issued.
  - a) Primary market
  - b) Secondary market
  - c) Debt market
  - d) Equity market

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#### UNIT - 2 - FINANCIAL MARKETS - I

### 5. CAPITAL MARKET

**CHOOSE THE CORRECT ANSWERS: -**

- 1) Right issue refers to the shares issued to \_\_\_\_\_  
 a) Employees      b) public      c) Existing directors      d) Existing shareholders
- 2) Which market facilitates capital formations? \_\_\_\_\_  
 a) Primary market      b) Secondary market      c) Debt market      d) Money market
- 3) The existence of a capital market enables companies to raise \_\_\_\_\_  
 a) Capital formation      b) Permanent capital      c) Industrial growth      d) All of these
- 4) Which markets make possible to generate foreign capital? \_\_\_\_\_  
 a) Primary market      b) Secondary market      c) Money market      d) Capital market
- 5) NSEI was established in \_\_\_\_\_  
 a) 1990      b) 1992      c) 1996      d) 1998
- 6) The NSDL was setup in the year \_\_\_\_\_  
 a) 1990      b) 1992      c) 1996      d) 1998
- 7) Which of the following instruments are traded in capital market? \_\_\_\_\_  
 a) Government agency securities      b) Negotiable Bank CDs  
 c) Repurchase agreements      d) Commercial papers
- 8) Which of the following does financial services industry consist of?  
 I. Tele communication      II. Insurance      III. Funds Management      IV. Trusts  
 a) I and II      b) III and IV  
 c) I, II and III      d) II, III and IV
- 9) Stock exchange \_\_\_\_\_ speculation in shares.  
 a) Does not allow      b) Discourage      c) encourage      d) Prohibits
- 10) Primary market is concerned with \_\_\_\_\_  
 a) Increase in shares      b) Decrease in shares  
 c) Issue of new shares      d) None of these

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#### UNIT - 2 - FINANCIAL MARKETS - I

#### 6.MONEY MARKET

#### CHOOSE THE CORRECT ANSWERS: -

- 1) Treasury bills and Commercial bills are the example of \_\_\_\_\_  
 a) Money market    b) Capital market    c) Debt market    d) Debt market
- 2) Which market deals with shares and debentures? \_\_\_\_\_  
 a) Money market    b) Capital market    c) Debt market    d) Primary market
- 3) A market for the purchase and sale of Treasury bills are known as \_\_\_\_\_  
 a) Treasury bills market    b) Call loan market    c) Bill market    d) None of these
- 4) Certificate of Deposits are issued in the form of usance \_\_\_\_\_  
 a) Bills of exchange    b) Promissory notes    c) Commercial bills    d) None of these
- 5) The Issuers of certificate of Deposits are \_\_\_\_\_  
 a) Drawer    b) Treasure bills    c) Commercial banks    d) Corporations
- 6) Bills that are accompanied by documents of title to goods are called \_\_\_\_\_  
 a) Foreign bills    b) Indigenous bills    c) Documentary bills    d) Demand bills
- 7) Certificate of deposits which are usually negotiable are issued by \_\_\_\_\_  
 a) Banks    b) stock exchange    c) business corporation    d) financial markets
- 8) Negotiable deposit certificate is traded in \_\_\_\_\_  
 a) Primary market    b) Direct market    c) Indirect market    d) secondary market
- 9) Maximum maturity days of holding commercial paper are \_\_\_\_\_  
 a) 170 days    b) 270 days    c) 120 days    d) 100 days
- 10) Certificate of deposits which are usually negotiable are issued by \_\_\_\_\_  
 a) Banks    b) Financial market  
 c) Stock exchange    d) Business corporations.

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